

**Franklin Public Library Board of Trustees Meeting Minutes
May 27, 2008**

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held May 27, 2008 in the Sievert Room of the Franklin Public Library, 9151 W. Loomis Road, Franklin, WI 53132. The meeting was called to order at 6:00pm by President Dennis McKnight.

Present: Dennis McKnight, Karen Wesener, Jackie Ignatowski, Bonnie Martins, Alderman Tim Solomon, Judy Roberts and new board member Diane Oleson was introduced and Library Director Barbara Roark

Absent: Pat Dallmann and Ed Devinger

Public Participation and Visitors: None

Minutes: J. Robert made a motion to approve the minutes of April 28, 2008. T.Solomon seconded. The motion carried.

Circulation Report and Internet Usage: B. Roark reported circulation is up compared with last year. Internet usage is also up.

Finance Committee: K. Wesener moved to approve vouchers in the amount of \$8,340.11. B. Martins seconded. Motion carried. An invoice from Gordon Flesch for the public copier was presented. J. Ignatowski moved to pay the invoice of \$1,202.40 from the fines account to pay for the lease. B. Martins seconded. The motion carried. An invoice from 3M was presented for \$1,324.00 for the service agreement for the RFID Workstations. B. Martins moved to pay the invoice from the fines account. T. Solomon seconded. The motion carried with J. Roberts abstaining.

Personnel Committee: B. Roark reported that three Library Assistants have been hired: Marcia Alstadt, Laysee McMillan and Barbara Prudlow.

Buildings and Grounds: D. McKnight reported about the tile replacement by Adair Floors. Board members were asked to look at it and report their comments.

Foundation Report: No report, the Foundation meets in July.

President's Report: D. McKnight recommended that we close at 4:00 pm on July 3rd and reopen on Monday July 7th at 10:00 am. B. Martins moved that we accepted D. McKnight's recommendation. D. Oleson seconded and the motion carried. D. McKnight reported on Common Council action. The Common Council took action to advise the Library Board of possible budget cuts in 2009, 2010, and 2011.

Director's Report: B. Roark presented her monthly activity report. She attended two MCFLS Media Taskforce meetings. She said the Hula Group presented dances and refreshments for staff to thank them for their help. She met with new Alderman Kirsten Wilhelm. She helped with the Robert Kurson visit and attended another CE seminar. **MCFLS and Milwaukee Public Library**

Franklin Public Library Board of Trustees Meeting Minutes

May 27, 2008

Page 2

Possible changes: B. Roark said the taskforce will hopefully meet for the last time next week and have a recommendation for the MCFLS Board. The MPL board will also have to approve.

Program Updates:

May 27th	Adult Summer Reading Begins
May 28th	Media Task Force Meeting
May 29th	Staci Joers Cooking Programs
May 31st	Volunteer Breakfast
	Plant a Garden Children's Program
June 5th	LDAC Greendale Public Library
June 10th	Father's Day Storytime
June 13th	Library Lock In
June 16th	Summer Reading Begins

New Business:

Computer Replacement Update: The Common Council voted to take funds out of the library's restricted maintenance account to update the computers to work with the Innovative Interface Upgrade. B. Roark has placed the order with MCFLS.

Records Retention Schedule: B. Martins motioned that we adopt the entire records retention schedule and use them as needed. D. Oleson seconded. The motion carried.

Wisconsin Act 61: J. Roberts just wanted to make sure we are aware of this law that was enacted.

Volunteer Breakfast: Scheduled for May 31, 2008 at 8:30am at Tuckaway Country Club.

NEXT REGULAR MEETING DATE: MONDAY JUNE 30, 2008 6:00 pm

Adjournment: D. Oleson motioned to adjourn. J. Roberts seconded. The motion carried and the meeting adjourned at 6:45pm.