

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Fadrow Room B, 9151 W. Loomis Rd. Franklin, WI on Monday, March 28, 2016

Meeting called to order by President, Mike Karolewicz at 6:00 p.m.

Roll Call: Present – Dennis McKnight, Alderman Doug Schmidt, Karen Wesener, Mike Karolewicz, Tim Solomon, Diane Oleson. Bob Donohoo, Dr. Steve Patz, Tom Loew – excused. Others present – Rachel Muchin Young.

Public Comment/Visitors: There were 8 visitors, some spoke during the public comment session.

Correspondence: Letter from D. Coleman regarding possible donation of bench for outside, front of building. Letter from Lions Club with donation of \$500 for summer reading program.

Approval of Minutes from meeting of February 22, 2016: Motion by Tim, second by Doug to approve minutes. Motion approved.

Approval of Minutes from special meeting of February 16, 2016: Motion by Karen, second by Diane to approve minutes with amendment to add items a – f, regarding what the Trustees and Director would like to see the Friends do. Motion approved.

Approval of Minutes from meeting of March 21, 2016: Motion by Dennis, second by Diane to approve minutes with corrections to the times of the recess. Times should be: recessed at 6:41 pm, reconvened at 6:45 pm. Motion approved.

COMMITTEE REPORTS:

Finance – Tim Solomon gave the report in the absence of Tom. One correction to the list of invoices – Sprint for \$75.98 is actually for WiFi hotspots. Motion by Dennis, second by Doug to approve invoices in the amount of \$18,177.94. Motion approved. Motion by Doug, second by Dennis to approve the Treasurer report. Motion approved.

City Matters – There is a city council meeting on April 4 at 6:30 pm, in the Fadrow Room to discuss the Rock Complex/Baseball Commons project.

President – Nothing to report.

Director – Looking into increasing bandwidth to 50MB at a cost of about \$600 per year. Off site circulation at senior housing is doing well.

Friends – A press release was sent to the *Franklin Now* on March 21, regarding the dissolution of the Friends.

Foundation – Great Decisions series is doing well. A grant has been applied for which will allow for 8 speakers in 2017.

Building and Grounds – A minor plumbing issue in the men’s restroom have been addressed.

Personnel – Nothing to report.

Strategic Plan & Capital Projects – Will get feedback in a couple of months regarding the electronic newsletter being sent to patrons.

Other Business: None

New Business:

- Budget Amendments for Fund 16:
 - Amend Donations Revenues from Friends of the Franklin Public Library (GL#16.0000.4748) to reflect the addition of \$23,276.50 (\$11,638.25 in kind)
 - Amend Expenditures for Furniture/Fixtures (GL#16.0511.5812) to reflect the capital expenditure of \$23,276.50

Motion made by Tim, seconded by Doug to approve. Approved unanimously on roll call vote.

- Amend Donations Revenues from Friends of the Franklin Public Library (GL#16.0000.4748) to reflect the addition of \$3,227.08
- Amend Expenditures for Furniture/Fixtures (GL#16.0511.5812) to reflect the addition to capital expenditures of \$250.00
- Amend Expenditures for Program Supplies (GL#16.0511.5312) to reflect the addition of \$300.00
- Amend Expenditures for Computer Equipment (GL#16.0511-5841) to reflect the addition to capital expenditures of \$2,677.08

Motion made by Doug, seconded by Dennis to approve. Approved unanimously on roll call vote.

- Use of Library space by outside organizations. Discussion held.
- Meeting Room Policy – Attachment K. Motion by Doug, seconded by Karen to approve the meeting room policy as revised with the understanding that the city inspector may revise the room capacities. Motion approved.
- Donation of bench – will come back to at a future meeting.
- Personnel committee meeting needs to be scheduled.

Next regular Trustee meeting is Monday, April 25, 2016, 6:00 p.m. in Sievert Room.

Motion by Tim, second by Dennis to adjourn the meeting. Motion approved. Adjournment at 7:35 p.m.