

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
6:00 p.m., Monday, March 19, 2012**

MINUTES

- I. The March 19, 2012 Personnel Committee Meeting was called to order at 6:00 p.m. by Chairman Brunner in the Hearing Room at City Hall. Members present were Brunner, Wikel, Barber, Sakwinski, Green, Alderman Schmidt, Alderman Solomon, and Alderman Olson. Member Sheehan was excused. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn. Police Chief Oliva and Inspector Hahn were in attendance for Item III.

- II. Citizen comment period

There were no citizen comments.

- III. Approval of Minutes of 1/9/12 and 1/23/12.

Motion by Member Green and seconded by Member Barber to approve the Minutes from 1/9/12. Motion Carried: Ayes – All.

Motion by Alderman Schmidt and seconded by Member Sakwinski to approve the Minutes from 1/23/12. Motion Carried: Ayes – All.

- IV. Draft Comparable Evaluation for Police Staffing

There was a lengthy discussion by the Committee regarding the information that was provided. It was requested that we try to obtain information from Brookfield and Menomonee Falls. Smaller communities such as Cudahy, Greendale, Hales Corners, St. Francis, etc. can be left on but it is not imperative that any missing info be obtained. Information regarding WRS contributions and health insurance costing will be obtained for our next meeting. It was discussed that car allowance was not needed. Alderman Olson suggested calculating the # of officers/1,000 population for each community. Member Green requested size information on communities such as square miles and number of residents. It was agreed to obtain finalized information and to bring this item back to the next meeting.

- V. Amend the Civil Service System Personnel Administration Program to reinstate a prior policy related to application of vacation allowance for Dispatchers

Motion by Alderman Solomon and seconded by Alderman Olson to move to recommend to the Council to approve the recommended change to the Civil Service Program. Motion Carried: Ayes – All.

- VI. Summary Plan Description Re-Write for the City of Franklin Employee Health and Welfare Benefit Plan

Director of Administration Luberda explained that we are currently working on the Re-Write of the Health Plan Summary Plan Description. He asked for Committee input on several possible

deviations from our current SPD. The Committee discussed the potential revisions and gave Luberda their general consensus. Formal action was not taken.

VII. Director of Administration Report

Director of Administration Luberda informed the Committee that the Planner who was expected to be laid off March 1 was kept employed on a ½ time basis. He also discussed the recent Eau Claire decision regarding health insurance plan design.

VIII. Staffing Report

Current job openings were discussed. No action needed.

IX. Next Meeting Date

The next regularly scheduled meeting would be April 16th, 2012 if needed.

X. Adjournment

Motion by Alderman Olson and seconded by Alderman Schmidt to adjourn the Personnel Committee meeting at 7:38 p.m. Motion carried: Ayes-All.