

Approved April 18, 2011

**Franklin Public Library Board of Trustees Meeting Minutes  
March 28, 2011**

The regularly scheduled meeting of the Franklin Library Board of Trustees was held March 28, 2011 in the Sievert Room, 9151 W. Loomis Road, Franklin, WI. The meeting was called to order by President Dave Adam at 6:05 pm.

**Present:** Dave Adam, Dennis McKnight, Karen Wesener, Alderman Doug Schmidt, Tom Loew, Mike Karolewicz, Bonnie Martins, Library and Director, Barbara Roark. **Excused:** Dr. Steve Patz and Diane Oleson. **Public Comment and Visitor(s):** Scott Thinnies. He came to personally thank the board for the token of appreciation sent to him. The board again reiterated how much they have appreciated his help with building maintenance issues.

**Approval of the Minutes from February 28, 2011:** D. McKnight moved to approve the minutes, Alderman Doug Schmidt seconded. Motion carried.

**Committee Reports**

**Finance Committee:** T. Loew moved for approval of \$19,279.87 for vouchers. D. McKnight seconded. Motion carried. B. Roark explained that the Franklin Lions Club gave a \$2,000.00 donation to the library in memory of Don York and Len Schultz. The letter specified what was to be purchased with the donation funds. It was discussed that B. Roark would make a slide for the two monitors thanking the Lions Club. A thank you letter has been sent to the Lions Club.

**New Business: Volunteer Breakfast:** After discussion was held, it was determined that the breakfast will be held in September. D. Adam moved to approve up to \$750.00 from the Fines account for the volunteer breakfast. D. Schmidt seconded. The motion carried.

**Personnel Committee:** B. Martins asked B. Roark about the open position report. She explained there were 100 applicants for the Library Assistants position and 75 took the test. Hopefully, the position will be filled soon.

**Building and Grounds Committee:** D. McKnight said that he just received the roof report and he along with the building committee will review it. He will ask Scott Thinnies to review it as well. He said he asked B. Roark to stay in contact with City Engineer Jack Bennett about the parking lot. It was discussed that the front concrete steps may need to be cosmetically repaired. We will continue to monitor it.

**Foundation Report:** D. McKnight reported that the Library Foundation committee planning the fund raising effort will be changing the date as their original date is not available. This will be for the 10th anniversary of the opening of the "new" library. The committee meets next March 30, 2011. He said they will be working to put together a ½ page for the City of Franklin newsletter regarding gifts, wills, and life estates for the foundation. He said he and B. Roark and perhaps the Mayor will work on soliciting gifts from businesses.

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**Report of Strategic Planning Committee: Report of Operational Committee Meeting:** M. Karolewicz distributed the minutes of the meeting along with a survey supplied by Dr. Patz. He said when other surveys become available he will distribute those. B. Roark will look for additional library surveys. The group will meet next on Thursday April 14th. The board discussed types of questions, length and letting the public know ahead of time it will be distribute.

**President's Report:** D. Adam said he and B. Roark met with the Mayor. The Mayor is very supportive of the library. D. Adam thanked D. McKnight and B. Roark for laying the groundwork. D. Adam said he attended the Friends of Franklin Public Library meeting; he introduced himself and thanked the Friends for all their efforts on behalf of the library.

**Director's Report:** Library Director B. Roark presented the circulation report. She thanked D. Adam for providing the template. She did give information about program attendance but said she still does not have the internet usage graphed. It will be done for the next board meeting. She read a letter received from local author Michael Uschan who donated his latest book to the library. He thanked the library for all their help. **MCFLS UPDATE:** MCFLS is worried about reduction in the next biennium budget. This in turn would be less money for reciprocal borrowing payments. The MCFLS board continues to work on the draft of a new contract.

**Program Updates:**

March 21st-April 22	Adult Spring Training Reading Program
March 30th	Foundation Planning Meeting
April 5th	Foundation Meeting
April 6th	Serving the Legal Needs of the Public Seminar (2 sessions at Franklin)
April 7th	LDAC meeting Whitefish Bay Public Library
April 9th	Spring without Sprains Program
April 11th	Great Roses for Southeastern Wisconsin Program
April 18th	Library Board Meeting
	Friends Meeting

Throughout the spring -- Computer Classes by The Computer Guy and various children's programs.

**Technology Review:** B.Roark showed the Nook Color that was purchased with funds from the Lions Club. Because of bandwidth issues, she was not able to show how easy it is to download a book from the Overdrive Media Console. A download workstation is being set up.

**Next Meeting Date:** April 18, 2011 (D. Adam will not be in attendance, D. McKnight will chair meeting.)

**Adjournment:** D. McKnight moved to adjourn. D. Schmidt seconded. The motion carried. The meeting adjourned at 7:30pm.