

**CITY OF FRANKLIN  
POLICE & FIRE COMMISSION MEETING  
FRANKLIN CITY HALL, HEARING ROOM  
9229 W. Loomis Road, Franklin, Wisconsin  
4:30 p.m., Wednesday, March 18, 2009**

**MINUTES**

- I. The March 18, 2009 Police & Fire Commission Meeting was called to order at 4:30 p.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall.

Members present were Commissioners Donohoo, Maher-Johnson, Omernik, Bartels and Sass. Also in attendance were Human Resource Coordinator Zahn, Fire Chief Martins, Assistant Fire Chief Bertram, Police Chief Oliva and Inspector Hahn.

- II. Approval of Minutes from February 11, 2009.

Motion by Commissioner Sass and seconded by Commissioner Omernik to approve the February 11, 2009 minutes as corrected. Motion Carried: Ayes – All.

- III. Hiring Process for Firefighter/EMT's – Discussion and Action Concerning the Creation of a Hiring Process.

It was explained that the Fire Chief had received a letter of resignation this morning from Battalion Chief Dan Mayer effective 4/6/09 so we will have an opening.

Commissioner Donohoo explained we could elect to wait to create a list and not do anything until we have approval to hire a Firefighter/EMT. We can elect to require applicants to have passed the CPAT test in the past 6 months, may or may not give the written test and then do interviews.

No Action Taken

- IV. Hiring of Police Patrol Officers – the Hiring of Gary Wallace. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider employment of a public employee over which the Commission has jurisdiction and exercises responsibility – the hiring of Gary Wallace as a Franklin Police Patrol Officer. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Bartels and seconded by Commissioner Maher-Johnson to go into closed session at 4:32 p.m. Upon roll call vote motion carried: Ayes – All.

The Commission reconvened into open session at 4:47 p.m. after a unanimous vote. President Donohoo announced that during the closed session the Commission discussed the hiring of Gary Wallace. Qualifications were discussed with the Police Chief and the Police Inspector.

Motion by Commissioner Sass and seconded by Commissioner Bartels that Gary Wallace is hereby appointed to the position of City of Franklin Police Patrol Officer effective March 23, 2009. Said appointment is subject to a 1 year probationary period, commencing on March 23, 2009. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide quarterly progress reports of Gary Wallace to the Commission. Motion Carried: Ayes – All.

V. Commissioner Identification Badges

Motion by Commissioner Sass and seconded by Commissioner Omernik that the Commission has no objection if an individual member spends their own money to purchase a badge identifying themselves as a PFC member. Motion Carried – Ayes All.

(Subsequent to the meeting the City Clerk provided the Commission notice that there is a City Resolution, 86-2787, prohibiting the issuance or use of badges by Commission members.)

VI. Future Agenda Items

The following items were mentioned for discussion at future meetings: Fire department promotions, quarterly evaluations of probationary employees, the reappointment of one commission member, May elections.

VII. Future Meeting Dates & Times

A tentative meeting is scheduled for Wednesday, 4/22 at 4:30 p.m.

VIII. Adjournment

Motion by Commissioner Bartels and seconded by Commissioner Sass to adjourn the Police & Fire Commission meeting at 5:18 p.m. Motion carried: Ayes-All.