

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING**

**FRANKLIN CITY HALL, HEARING ROOM
9229 W. Loomis Rd., Franklin, Wisconsin
9:00 a.m. Wednesday, March 12, 2008**

MINUTES

- I. The March 12, 2008 Police & Fire Commission Meeting was called to order at 9:01 a.m. by Commissioner Omernik in the Hearing Room at City Hall.

Members present were Commissioners Omernik, Bartels, Bublitz, Maher-Johnson and Donohoo. Also in attendance were Human Resource Coordinator Zahn, Fire Chief Martins, Police Chief Oliva, and Inspector Hahn.

- II. Approval of Minutes From Meeting of November 14, 2007

Motion by Commissioner Donohoo and seconded by Commissioner Bartels to approve the minutes from November 14, 2007. Motion Carried: Ayes – All.

- III. Generation of a New Eligibility List for Firefighter/EMT

Motion by Commissioner Bublitz and seconded by Commissioner Donohoo to have the Police Chief and the Fire Chief come back to the Commission with a procedure for placing firefighters and police officers and they will deal with it from there. Motion Carried: Ayes – All.

- IV. Fire Department Probationary Employees Performance Evaluations. The Police & Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats to discuss the performance of probationary public employees and may reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Chief Martins explained that 1 employee has passed probation since the last Commission meeting. The Chief had the reviews of the 3 employees that are still on probation in case any of the Commissioners wanted to see them. He explained all 3 employees are either meeting or exceeding expectations. No Action Taken.

- V. Police Department Annual Report

Chief Oliva passed out the Departments annual report. The Commission accepted the report and no further action was taken.

- VI. Failure to Pass Probation – City of Franklin Police Patrol Officer. The Police & Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats to discuss the performance of a probationary public employee and may reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Motion by Commissioner Donohoo and seconded by Commissioner Bublitz to accept the resignation of Brett Borg. Motion Carried: Ayes – All.

- VII. Approval of a Conditional Police Patrol Officer Appointment

Chief Oliva explained he thought he would have a candidate that he would be requesting approval on but the candidate did not pass the physical. The department will be moving to the last candidate on the approved hiring list.

- VIII. Correspondence from Chief Oliva concerning a Police Patrol Officer. The Police & Fire Commission may enter closed session pursuant to §19.85 (1) (b), (c) and (f) Stats to discuss the performance of a public employee and may reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Motion by Commissioner Donohoo and seconded by Commissioner Bublitz to go into closed session at 9:32 a.m. Motion Carried: Ayes – All. President Omernik approved the Fire Chief to remain in the closed session.

Motion by Commissioner Bartels and seconded by Commissioner Maher-Johnson to return to open session at 9:45 a.m. No Action Taken.

- IX. Generation of a New Eligibility List for Police Patrol Officer

Handled during Item III above.

- X. Commission, By-Laws, Rules and Procedures, Powers, and Duties

Commissioner Donohoo has not had a chance to work on this item. Will have at the next meeting. No action taken.

- XI. Future Agenda Items

Elections will be held at the 1st meeting after May 1st as appointments are made in April.

- XII. Future Meeting Dates & Times

It was agreed to hold a special meeting on Wednesday, 3/19/08 at 4:30 p.m. to discuss/approve the Police department process to generate an eligibility list.

At that time the Commission will also decide a tentative next normal meeting date. A suggested date would be Monday, April 7th at any time depending on the members' availability.

- XIII. Adjournment

Motion by Commissioner Bublitz and seconded by Commissioner Maher-Johnson to adjourn the Fire and Police Commission meeting at 9:58 a.m. Motion carried: Ayes-All.