

CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
MARCH 22, 2006

- I. The March 22, 2006 Technology Commission Meeting was called to order at 6:04 p.m. by Chairman Meade in the Hearing Room of Franklin City Hall.

Members present were Meade, Strowig, Herman, Alderman Olson (arrived at 6:12 p.m.), Rivera, Collins, Webler, Galusha, and Kane (arrived at 6:06 p.m.). Members Mailandt and Mainella were excused. Also in attendance was Director of Finance & Treasurer Cal Patterson, Phil Markworth of CSEI, and Ted Grintjes.

- II. Citizen Comment Period: None.

- III. Review and approval of February 22, 2006 Meeting Minutes.

Motion by Member Strowig and seconded by Member Rivera to approve the February 22, 2006 meeting minutes as submitted. Motion carried: Ayes-All.

Motion to advance Items V, VI, and XII up after Item VII. Motion carried: Ayes-All.

- V. Review of Records Management System Installation at the Police Department.

Mike Martens from the Franklin Police Department updated the Commission on the status of the Key Power Phoenix RMS System. No action necessary.

- VI. Technology Requirements of the 27th Street Streetscape (Ted Grintjes)

Ted Grintjes made a presentation on the 27th Street Corridor Streetscape Plan. He is looking for help with the technology of this project. Informational item only – no action necessary.

- VII. TIF District and CDA Website

Discussion as to the needs in City Development. Consensus of the Commission was the City Development Department needs to develop its needs, and the current website architecture can support it.

- XII. Discussion/Brainstorming on a 5-Year Technology Plan

Motion by Member Rivera and seconded by Member Herman to create a 5-year plan. Motion withdrawn.

Members decided (by consensus) to have each Commission member send an email to Alderman Steve Olson (solson@franklinwi.gov) outlining 5 goals for the 5-Year Plan, specifically, the Issue, Solution, Timeframe, and Cost.

- IV. Tour of City of Franklin Server Room with CSEI

Phil Markworth of CSEI provided a tour of the Server Room to the Commission Members.

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VIII. Status of Website Development Project

1. Request to Place Scrolling Messages on PD Department Web Pages (New Site)

Motion by Alderman Olson and seconded by Member Kane to refer the Police Department request to place scrolling messages on their department web pages (new site) to Members Strowig and Rivera to make a decision and inform the Police Department.

IX. Time Warner Cable Contract

Informational item only – no action needed.

X. Status of Government Access Channel

Equipment not complete. Commission members to follow up. Informational item only – no action needed.

XI. Summary of Existing Technology Commission Policies

Commission reviewed listing of existing policies. Member Rivera will draft additional policies. Informational item only – no action needed.

XIII. Virtual Private Network (VPN) Access Policy for the City of Franklin

Motion by member Rivera and seconded by Member Strowig to recommend the VPN Access Policy, as amended, to the Common Council for approval. Motion carried: Ayes-All.

XIV. Future Agenda Items for Technology Commission Consideration

- GIS Custom Tool (Possible 2007 Capital Request)
- 5-Year Technology Plan
- 27th Street Corridor Plan
- Website Development Status
- Re-Demo of Control Panel

XV. Next Meeting Date and Time: Wednesday, April 19, 2006 at 6 p.m. (Alderman Olson will be recording secretary.)

XVI. Adjournment

Motion by Member Rivera and seconded by Member Herman to adjourn the March 22, 2006 Technology Commission Meeting at approximately 8:50 p.m. Motion carried: Ayes-All.