

**Minutes of the Franklin Public Library Board of Trustees Regular Meeting, March 24, 2014** held in the Franklin Public Library Sievert Room, 9151 W. Loomis Rd. Franklin, WI.

Meeting called to order by President, Dennis McKnight at 6:00 pm

**Roll Call:** Board Members Present – Dennis McKnight, Tom Loew, Alderman Doug Schmidt, Karen Wesener, Dr. Steve Patz, Mike Karolewicz, Diane Oleson, Bob Donohoo, Dave Adam (arrived at 6:58 pm)

Others Present – Rachel Muchin Young, Judy Roberts, Janet LaPorte

**Public Comment/Visitors:** None

**Approval of Minutes from February 24, 2014.** Motion made to accept minutes. Motion carried.

**COMMITTEE REPORTS:**

**Finance** – Motion to approve invoices in the amount of \$15,981.23. Motion carried. The Finance committee met and discussed possible options for financing new meeting rooms. Architectural fees and new website would be funded via the fines account.

**City Matters** – Development of baseball park at The Rock complex, Fountains of Franklin and construction of a hotel at 76<sup>th</sup> and Rawson.

**President** – Motion made to affirm that Rachel Muchin Young has successfully completed the probationary period as of March 16, 2014. Motion carried. The evaluation of all city job classifications has not yet begun.

**Director** – Highlights include introducing the Express DVD which is going very well; an opening in the Children's Department due to a resignation and need to fill the Programming & Outreach Coordinator position from outside of the current Library staff. Discussed the existence of 2 different job descriptions/pay grades for the Children's area Librarians. Motion made to reclassify existing children's staff to 2 Youth Reference Librarians. Motion passed.

**Friends** – Children's Resale is April 5; Take Your Mother to Tea is May 4.

**Foundation** – Still researching having Library books at Senior Center/Living Centers in the city.

**Building and Grounds** – The fireplace still needs repairs. Study rooms have been painted as well as back room walls. Our only cost for the work was the paint. Need to keep up with quality cleaning.

**Personnel** – Resignation of Youth Librarian already discussed.

**Other Business:**

- Security Gates: Motion made to accept 3M package to include 4 gates, installed at a cost of approximately \$12,500 after credits and discounts. Motion carried.
- Website: Still looking at different vendors. Committee has been meeting.
- Study Rooms: There is concern over how much book shelf space will be lost by putting in 2 rooms. Time will be spent looking at options throughout the building.
- Change in Staffing Youth Librarians: Already discussed and acted on.

**New Business:** Volunteer breakfast will be put on agenda for next month. Staff has suggested it be catered and they could serve.

**Next meeting is April 28, 2014. May meeting changed from May 19 to May 27.**

**Motion made and passed to adjourn meeting. Meeting adjourned at 7:34 p.m.**