

**Minutes of the Franklin Public Library Board
June 25, 2012**

The regularly scheduled meeting of the Franklin Library Board of Trustees was held June 25, 2012 in the Sievert Room, 9151 West Loomis Road, Franklin, WI 53132. The meeting was called to order by Vice President, Dennis McKnight at 6:05 pm.

Present: Dennis McKnight, Diane Oleson, Karen Wesener, Tom Loew, Mike Karolewicz, Bonnie Martins, Alderman Doug Schmidt, Diane Oleson and Library Director, Barbara Roark. Excused-Dave Adam and Dr. Steve Patz.

Public Comment: None

Approval of Minutes from May 22, 2012: Moved to approve by T. Loew. Seconded by D. Schmidt. Motion carried.

Committee Reports

Finance Committee: Motion made by T. Loew to approve the payment of \$22,250.34 for invoices and vouchers. D. Oleson seconded. Motion carried.

Report from Alderman D. Schmidt on City matter: Alderman Schmidt reported that the reappointment of Tom Loew and Mike Karolewicz was approved by the Common Council.

New Business:

Library Closing for 4th of July City Celebration: B. Roark reported that the Library will be closed on July 4th. Motion made by D. McKnight to close at 3:00pm on July 3rd. Seconded by K. Wesener. Motion carried.

Building and Grounds Committee: Proposals were presented to the Board from Integrated Security Solutions and Abbott Electronic Security for building security cameras and equipment. Discussion was held and T Loew made the motion to accept the bid from Integrated Security which will include 2 additional cameras and if the warranty on part and labor can be extended to 2 years. D. Schmidt seconded the motion. Motion carried.

D. McKnight reported that the front steps of the Library will be done next week. A coat of an epoxy substance will be put on that enables the new concrete to better adhere to the existing concrete in repairing the chips on the front steps.

Eagle Scout Austin Hamlin was referred to the City Building Inspector regarding his plans for the Pergola on the Library patio. Discussion was held and the matter tabled to a later date.

Personnel Committee: B. Roark explained the memo from the City Administrator which included 2 resolutions: (1) "A Resolution to Reconfirm Salary Ranges, Wage Rates, and Salary and Wage Adjustments for 2012 for Library Employees" and "A Resolution to Reconfirm and Stipulate Fringe Benefits for Library Employees". Discussion was held and B. Martin made a motion to accept the resolutions as written. M. Karolewicz seconded. Motion carried.

Position Descriptions were presented and B. Martins made a motion to approve the final drafts as presented. D. Oleson seconded. Motion carried.

Friends of the Library: D. Oleson reported that there will be a Video Sale from June 29th to July 6th. The library will not accept donations of VHS tapes after the annual Book Sale in September.

Foundation Report: D. McKnight reported that the Foundation has a new member on the Board, Joan Pike.

President's Report: B. Roark reported in the absence of D. Adam that the Space Planning Committee is investigating several consultants for input and installation of the Space Plan as drafted by the Committee.

Director's Report: Library Director B. Roark reported that circulation is up. Her activities for the month included her attendance at several committee meetings and programs as well as working on the summer reading programs, the maintenance schedule and the Eagle Scout Pergola project. She also helped with the Digital Bookmobile at the Zoo.

Upcoming events include several children and teen events including a Magician, a puppet theatre, zombie party, etc. Please refer to Library calendar for complete listings of programs and events.

Next Meeting Date: Monday, July 23, 2012

Adjournment: