

Approved July 25, 2011

**Franklin Public Library Board Meeting Minutes
June 27, 2011**

The regularly scheduled meeting of the Franklin Library Board of Trustees was held June 27, 2011 in the Sievert Room, 9151 West Loomis Road, Franklin, WI 53132. The meeting was called to order by President Dave Adam at 6:03pm.

Present: Dave Adam, Dennis McKnight, Karen Wesener, Diane Oleson, Alderman Doug Schmidt, Tom Loew, Mike Karolewicz, Bonnie Martins, and Library and Director, Barbara Roark. Dr. Steve Patz was excused.

Public Comment: Judy Roberts, President of the Friends of the Library appeared with other quilters to report on the problems with the sound system in the Fadrow Room during the Quilters program. D. Oleson made a motion that B. Roark contact Select Sound, for an assessment of the problem and solution. D. McKnight seconded. Motion carried

Approval of the Minutes from May 23, 2011: T. Loew moved to approve the minutes of the May 23, 2011. D. McKnight seconded. Motion carried.

Committee Reports

Finance Committee: D. Adam moved for approval of \$17,165.78 for June 2011 vouchers. K. Wesener seconded. Motion carried. Invoice from GFC Leasing for \$1,202.40 as the final payment in a 4 year contract was presented and motion made for payment from the fines account by D. McKnight. B. Martins seconded. Motion carried.

New Business: Alderman D. Schmidt gave update regarding budget process and informed board that Cal Patterson, financial manager for the City will be retiring within the next six months. Ald. Schmidt and D. McKnight have agreed to meet with the new financial manager on behalf of the library when appropriate. A discussion was held regarding the need to put \$30,000 on account for Ingram Publishing as our largest supplier of materials. Motion to do this was made by D. McKnight. B. Martins seconded. Motion carried. Discussion held regarding the new "concealed carry" law. It was decided to wait until City determines a policy in this matter.

Personnel Committee: B. Martins and Director B. Roark reported that staffing issues have been resolved. B. Roark also gave committee members an organizational chart for the library personnel. It was requested that names be inserted for each position.

Building and Grounds Committee: D. McKnight reported that he and B. Roark met with the City Engineer regarding the repairs to parking lot. It was determined that we should patch and repair the lot when the City Hall lot is being done as this could cost as little as \$1,500. The necessity of seal coating will be determined after the patching as this could cost as much as \$6,000.

Foundation Report: D. McKnight presented an article regarding the amounts of money that the library has saved or earned for the City due to reciprocal borrowing. Discussion was held regarding the proper ways to present this information and in what format-newspaper, flyer, tri-fold, etc.

Franklin Public Library Board Meeting Minutes

June 27, 2011

Page 2

Report of Strategic Planning Operational Assessment Committee: M. Karolewicz reported that the committee met and edited the survey and it is still in process along with determining the proper on-line venue. The objective is to have it ready for the September or October city newsletter. Discussion was held regarding the awarding of a prize such as Nook or Kindle for responders to the survey. The consensus is that although a good idea, it may not be feasible due to the choice for anonymity of the responders.

President's Report: D. Adam brought up the concept of a tri-fold pamphlet to publicize the library and give information regarding endowments or gifts. Discussion was held.

Director's Report: Library Director B. Roark presented and the Board reviewed data regarding circulation and internet usage. Cousin's Sub in the Shoppes of Wyndham will be donating 10% of their profits to the library for Wednesday, June 29th. K. Wesener suggested we contact Cousins and Tazinos as they will donate 10% of the gift cards that are purchased. D. Adam suggested that members check out the library page on Facebook.

Upcoming Events:

August 1 National Night Out

August 9 Car Show

Library closed this Sat, Sun, & Mon for July 4th and Civic Celebrations.

June 27 Night Readers Book Club

June 29 Cousins Night 4 pm-8 pm Hwy 100 & Drexel (proceeds go to kids dept.)

July 2-4 Civic Celebrations and Books for Soldiers Tent

July 7 LDAC Oak Creek

July 19 Foundation Meeting

Throughout the summer -- Computer Classes by The Computer Guy, Adult, Young Adult and Children's Reading Programs!!

Thursday Performers:

June 30th Doug Udell (singer/musician)

July 7th NO PROGRAM

July 14th Chickadees (singers)

July 21st Rick Allen (magician)

July 28th Tim Glander (comedy, juggling, magic)

Future Meeting Date: July 25, 2011

Adjournment: M. Karolewicz moved to adjourn. Ald. D. Schmidt seconded. The motion carried. Mtg adj'd. at 8:00pm.