

**Minutes of the Franklin Public Library Board of Trustees  
June 29, 2009**

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held June 29, 2009 in the Sievert Room, 9151 W. Loomis Road, Franklin, WI 53132. The meeting was called to order at 6:00 pm by President Dennis McKnight.

**Present:** Dennis McKnight, Karen Wesener, Bonnie Martins, Judy Roberts, Dr. Steve Patz, Dave Adam, and Library Director Barbara Roark **Excused:** Alderman Tim Solomon and Ed Devinger

**Public Participation and Visitors:** None

**New Business:**

**Updated Friends Bylaws:** Punctuation corrections were added to the proposed bylaws, everything else was fine. D. Oleson moved to approve the bylaws as corrected. B. Martins seconded. Motion carried with the updated bylaws being subject to approval by the City Attorney.

**Friends, Foundation, Board Meeting Items to discuss/Facilitator:** D. McKnight appointed D. Adam and J. Roberts to an ad hoc marketing committee. The board also requested that the Friends/Foundation/Library Board meeting be the same Saturday as the Volunteer Breakfast in September.

**Committee of the Whole Meeting July 6 or?:** B. Roark will be updating the Common Council on the library. It was decided to keep it July 6th. She will give a general report and specifically ask for replacement of the adult computers from the reciprocal borrowing fund.

**Minutes:** D. Oleson asked that the minutes be corrected to show she was in attendance. D. Adam asked that a draft of the meeting be sent to absent members. J. Roberts moved to approve the minutes as corrected. D. Oleson seconded and the motion carried with D. Adam and S. Patz abstaining.

**Circulation Report and Internet Usage:** B. Roark reported that circulation is still up over last year. She also presented a delineation of items checked out with DVD's being one of the most popular checked out items.

**Finance Committee:** K. Wesener moved to approve vouchers in the amount of \$8,903.81. J. Roberts seconded. Motion carried. S. Patz moved that K. Wesener add \$2,579.00 for RFID expenses to the voucher. K. Wesener seconded. The motion carried.

Remainder of 2009 Budget (Mayoral Directive): B. Roark presented the suggestions of the Finance Committee. S. Patz moved to approve the plan for budget reduction. J. Roberts seconded. The motion carried. 2010 Budget/MCFLS preliminary costs: B. Roark said that Capital Requests are due July 24, 2009. The item we would request is new public computers. T. Solomon suggested we request these at the Committee of the Whole meeting as it probably would not be funded with Capital Outlay. MCFLS sent out the preliminary costs for 2010. Our new cost is \$21,309.44 this is up about \$2,000.00 from 2009 due to increases in the T1 line and additional cataloging of materials. Shelver Pay Scale (new minimum wage): J. Roberts moved to approve the new shelver pay scale due to federal minimum wage going up July 24, 2009. S. Patz seconded. The motion carried.

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**Personnel Committee:** No Report

**Buildings and Grounds:** D. McKnight said there has been a problem with a valve in the Sievert room. All valves need to be reset after replacement.

**Foundation Report:** No Report, next meeting will be held July 14, 2009.

**President's Report:** D. McKnight appointed D. Oleson and J. Roberts to review the Mission Statement. They will meet prior to our meeting.

**Director's Report:** B. Roark presented her monthly activity report. She said the CE program she attended "Doing More with Less" was especially beneficial in light of budget reductions. She spent numerous hours working on the 4% budget reduction. She worked with the Bylaw Revision Committee, met with Diamond Nexus staff, and helped with Summer Reading. MCFLS was discussed under Finance. The jobs grant is still set to begin in August.

Program Updates:

July 6<sup>th</sup> Family Program Rudolph the Mime

Committee of the Whole?

July 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup> Wednesday Summer Reading Performers (see brochure)

July 9<sup>th</sup> Chamber Board Meeting and Tour

LDAC –Oak Creek

July 21<sup>st</sup> Family Art Chalk Contest

July 22<sup>nd</sup> Movie Night-Bolt

Art and Photography Contest (all month)

Drop in Storytimes-weekly

See both Children's and Young Adult Brochures as well as website for complete Summer Reading Program Information.

**Correspondence:** A thank you was read from the High School for allowing a student in Ms Jensen's program to volunteer here. Another thank you was from Health Department thanking B. Roark for being a billboard judge. The Franklin Police Department sent a letter about National Night Out and partnering with the library. The Greenfield Public Library sent an invitation to their Librarian/Professional Open House.

**Trustee Orientation Part 2:** Postponed

**NEXT MEETING DATE: MONDAY JULY 27, 2009 - 6:00 pm**

**Adjournment:** D. Oleson moved to adjourn. B. Martins seconded. The motion carried and the meeting adjourned at 7:45pm.