

City of Franklin
Comprehensive Master Plan
Update
Project Committee/Plan
Commission Meeting

CALL TO ORDER

- I. Alderman Skowronski called the regular meeting of the Project Committee of May 22, 2008, to order at 7:20 pm in the Common Council Chambers of Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin. Present were Commissioners Bennett, Hanneman, and Ritter. Mayor Taylor was excused. Also present was Administrator Mark Lubberda and Planner Nick Fuchs.

MINUTES
Regular meeting of May 22, 2008

- II. A. Commissioner Ritter moved and Commissioner Hanneman seconded to approve the minutes of the regular meeting of the Project Committee of Thursday, May 22, 2008, with correction on Item III. E. Upon voice vote, all voted 'aye'. Motion carried.

BUSINESS

Discuss status of, and next steps for, the proposed Land Division/Public Sanitary Sewer and Water Service/Future Land Use Policy for the southwestern portion of the City.

- III. A. Planner Fuchs stated this item refers to the 12/06/2007 memo from Planning Manager Dietl and some points have been incorporated into the draft for the southwest overlay district and staff is looking for a motion to approve the proposed pre-sanitary sewer land use and zoning, land division, and public services policy for the southwestern portion of the city for use in the preparation of the overlay district.

Commissioner Bennett stated he had done a GIS lot search on 3-acres or less, without principal buildings (vacant lots), and there are 14 in the area and believes the code should say that any lot of record as of the effective date of the ordinance, that has sufficient area, per the zoning code and qualifies for a private on-site waste water treatment system in accordance with Com 183, may be issued a building permit subject to meeting all code requirements.

Review and discussion of draft ordinance, land use and overlay district composition and open house and public hearing procedure and dates by Commissioners. The Public Informational Hearing to be held on Tuesday, July 1, 2008 at 7:00 p.m. following an Open House from 4:00 p.m. to 7:00 p.m., at Franklin City Hall Common Council Chambers regarding the Master Plan Amendment and Overlay District. Further discussion and Commissioners agreed to have City Attorney review and advise on land use and overlay district adoption issues.

Commissioner Hanneman moved and Commissioner Ritter seconded motion to schedule an Open House and Public Hearing for Tuesday, July 1st, for the proposed Comprehensive Master Plan Update for the Southwest portion of the City and a corresponding Overlay District. Upon voice vote, all voted 'aye'. Motion carried.

Discuss the proposed Draft Southwest Overlay District.

- B. Item III. B. was discussed by Commissioners under Item III. A. No further discussion. No action taken.
- C. Commissioner Ritter suggested reviewing what needs to be done and original timeline for completion of new plan.

Administrator Lubberda reported that he and Planning Manager Dietl are in the process of reviewing and updating the timeline with respect to PDI.

Alderman Skowronski reported that the Economic Development Commission (EDC) is presenting findings on the major corridors of development that were reviewed and make recommendations to the Common Council on June 17th.

Discuss status of, and next steps for, the citywide Comprehensive Master Plan Update.

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Commissioner Bennett asked if the School District would be able to present their current plans.

Commissioner Ritter stated he and Brad Anderson would be meeting with the District Superintendent next Wednesday to discuss their planning timeline on future land needs, roads, and possible Community Center sites.

No action taken.

Public input

D. No citizen came forward.

Scheduled Next Meeting

E. Thursday, July 17, 2008, is the next scheduled meeting date.

Commissioner Ritter stated the need to make sure everyone is aware of the next meeting date.

Adjournment

IV. Commissioner Bennett moved and Commissioner Ritter seconded the motion to adjourn the June 12, 2008, meeting of the Project Committee at 8:05 pm. Motion carried.