

CITY OF FRANKLIN
BOARD OF HEALTH MEETING MINUTES
June 12, 2006

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:10 p.m. on Monday, June 12, 2006 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call
Present: Kris Barnekow; Robert Fedran; Renee Fuller, Patricia Nissen; Dr. Palese, Dr. Henry Wengelewski; and Director of Health and Human Services, William Wucherer.
Excused: none
Absent: Marilyn Bolton, Ald. Steve Olson
- III. Approval of 5/15/06 minutes
Kris Barnekow made a motion to accept the BOH minutes and it was seconded by Robert Fedran. Motion carried unanimously.
- IV. Citizen Comment Period
None
- V. Unfinished Business
None
- VI. New Business
- A. Assessment**
1. Multi-State Mumps Outbreak Update
A copy of the memo was distributed for review. There have been 502 mumps cases reported in WI. Due to the inconclusive results of the blood test to diagnose mumps, there may be an underreporting of mumps cases by physicians.
2. Milwaukee County SurvNet Report including Franklin Update
A copy of the SurvNet Report was distributed for review. HIV/AIDS cases are not discussed in this report.
3. Summary Report (2000-2005) Franklin Communicable Disease
A copy of the State 5 year report was distributed for review. In 2006, we are transitioning between the monthly paper SurvNet Report and the Electronic Data Surveillance System. All local health departments in Milwaukee County participated in this record review and verified case counts from 2000-2005.
4. *Campylobacter jejuni* Outbreak in Ashland County, June 2006
A copy of the notice was distributed for review.
5. Lyme Disease & Deer Tick Notice
A copy of the DHFS memo was distributed for review. The FHD has a public information bulletin board with Lyme Disease information.
6. Avian Influenza & St. Martins Fair Inspection by the Dept. of Agriculture
A copy of the brochure and educational sheet was distributed for review. The State of WI Department of Agriculture, Division of Animal Health has inspectors going out and giving all farmers at St. Martin's Fair who are selling poultry information about avian influenza and informing them of the requirement to register their farm and show that their flock is safe with an annual testing requirement.
- B. Policy Development**

1. Motion To Approve 2006 West Nile Virus Plan
A copy of the WNV Plan draft was distributed for review and motion. The State of WI Department of Natural Resources requires a community to have an integrated test management plan, have a website, put articles in our City Newsletter, utilize the WNV Hotline, and give telephone information and conduct community presentations upon demand. We are also required to share the data of our mosquito testing with the State. Patricia Nissen made a motion to approve the 2006 West Nile Plan. Robert Fedran seconded it. The motion passed unanimously.
2. Motion to Approve the Milwaukee/Waukesha County Consortium for Emergency Public Health Preparedness - #11 as the Franklin Health Department's Operational Plan
A copy of the Consortia Plan draft was distributed for review and motion. One of the requirements for the Consortium is that the Preparedness Plan be approved for the City of Franklin by it's Board of Health. A motion was made by Robert Fedran and seconded by Kris Barnekow to approve the Milwaukee/Waukesha Consortium for Emergency Public Health Preparedness Operational Plan for the City of Franklin. The motion passed unanimously.
3. Procedural Guidelines for the FHD in Conducting Tobacco Compliance Checks Document
A copy of the guidelines were distributed for review. Judge Fred Klimetz has also approved these procedural guidelines.
4. Motion for Summer Adjournment (July and August, 2006)
A motion was made to adjourn the BOH meetings during July and August was made by Robert Fedran and seconded by Kris Barnekow. The motion passed unanimously.

C. Assurance

1. WI Business Summit Invitation
A copy of the invitation was distributed for review. All businesses in Franklin are invited for to get information on pandemic outline plans and possible sample plans business might be able to use.
2. Safety City Program announcement
A copy of the announcement was distributed for review. Both sessions to give safety training to 4 and 5 year olds are full. It will be held at the former Fire Station on 51st Street rather than at Forest Park Middle School as it has been in years past.
3. Franklin's National Night Out Announced (7/31/06)
A copy of the announcement was distributed for review. There will be youth activities and car safety seat checks sponsored by the FHD.
4. Art Billboard Contest Winners Announced
A copy of the winner list was distributed for review. Prizes will be awarded to the top 3 winners.
5. Franklin Youth Coalition Activity Night (4/7/06)
Copies of pictures taken of the Youth Activity, Sumo wrestling, were available for the BOH to view.

6. STD Training sponsored by the FHD (6/20/06)

A copy of the training agenda was distributed for review. The FHD is hosting this regional STD training. Nursing staff not currently trained in case management and interviewing techniques will attend.

VII. Program/Speaker –

None

VIII. Announcements/
Correspondence/Articles

A. Announcements

1. Wayne Nennig, R.S., after 38 years of consecutive service, has announced his retirement

Wayne is planning to be on-call for consultation during the transition in hiring a new Sanitarian.

B. Correspondence

1. Fax blast to local healthcare providers regarding communicable disease reporting
2. Letter from resident praising Franklin Youth Coalition

A copy of the fax blast was distributed for review.

A copy of the letter and HUB article was distributed for review. A parent of a FYC member wrote a note of thanks to Kathy Hahn for helping foster a sense of citizenship for her son.

C. Articles

1. 5K Run/Walk picture (HUB 5/18/06)
2. "6 in Indonesian Family Die of Bird Flu" (MJS 5/28/06)

A copy of the picture was distributed for review.

A copy of the article was distributed for review.

IX. Adjournment

Robert Fedran moved to adjourn this BOH meeting and for the summer and was seconded by Patricia Nissen. The motion passed unanimously. The meeting was adjourned at 7:55 p.m.