

Franklin Public Library Board of Trustee Meeting Minutes
July 26, 2010

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held July 26, 2010 in the Sievert Room, 9151 West Loomis Rd, Franklin, WI, 53132. The meeting was called to order at 6:10pm.

Present: Dennis McKnight, Karen Wesener, Diane Oleson, Bonnie Martins, Alderman Doug Schmidt. Dave Adams arrived later. **Excused:** Dr. Steve Patz

Public Comment: None

Approval of the Minutes from June 21, 2010: K. Wesener moved to approve. B. Martins seconded. Motion carried.

Circulation and Internet Usage: B. Roark reported that circulation is up and that children's usage of computers averages about one half hour.

Committee Reports:

Finance Committee: K. Wesener moved for approval of \$8,642.83 for vouchers and invoices. D. Schmidt seconded. Motion approved.

New Business:

Rain Garden: The gardens have "tested out" and are being maintained.

Buildings and Grounds: Per a memo from Bob Tesch –There was a small amount of water in the hallway outside of the maintenance room which may be coming from the slab/foundation. They will continue to try and find the source. The roof flashing repair near the fireplace has been successful and the drywall repairs will proceed. Scott Thinnes suggested various ways to test the roof and Bob Tesch is working with Scott to ascertain any water problems.

Technology Review: A request will be submitted in the budget as a capital improvement for a new copier for the staff.

Budget: The budget is due by September 3 and a Finance Committee meeting will be held before that date. A memo from Cal Peterson, Director of Finance and Treasurer, indicated there were incorrect calculations in janitorial charges in the 2010 budget. The money for this expense will be taken from the Library Materials account.

August Board Meeting: It was determined that the future meetings of the Library Board will be on August 23 and September 20, 2010.

Personnel Committee: No report

Building and Grounds Committee: (Refer to Bldgs & Grnds under New Business)

Foundation Report: D.McKnight reported that the Foundation will pay for the reupholstering of the furniture from the Children's area. They have also paid for the high chairs used by the staff at the front desk.

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Strategic Planning Committee: D. Adams reported that the Committee had their 5th meeting. They need to put more framework together and they will present their findings, conclusions and ideas to the Board in October.

Presidents Report: Several suggestions have been made for new Library Board members due to the recent vacancies. These people will be contacted and their names sent to the Mayor if they agree.

Due to Tornado Warnings it was deemed that the Library be closed 15 minutes early. It was determined by the Fire Department that the safest area of the building in case of an emergency is the hallway along side the Fadrow Room and the Adult Reference Room.

Director's Report: B.Roark presented her monthly activity report. In addition to Strategic Planning and other meetings, she has had to work for a staff person who is out on medical leave and has helped with the very successful Children's Programs. Two shelvers left recently and there is a notice out for these positions. The deadline is August 9th. Barbara will be on vacation from August 3rd to 8th.

Upcoming Events: National Night Out will be held at the library on August 2nd and the Children's Summer Reading Program ends on August 20th.

Correspondence: Thank you notes for the Volunteer Breakfast were received and read.

NEXT MEETING DATE: August 23rd at 6:00 pm.

Adjournment: D. Schmidt moved to adjourn. B. Martins seconded. The meeting adjourned at 7:35pm.