

**CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
JULY 22, 2009**

- I. The July 22, 2009 Technology Commission Meeting was called to order at 6:05 p.m. by Chairman Meade in the Hearing Room of Franklin City Hall.

Members present were Meade, Strowig, Herman, Galusha, Maersch, Kaufman, and Mittelstadt. Member Webler and Alderman Olson were excused. Members Surana and Kane were absent. Also in attendance was Director of Administration Mark Lubberda.

- II. Citizen Comment Period – No citizen comments were made.

- III. Review and approval of the June 24, 2009 Meeting Minutes.

Motion made by Member Maersch and seconded by Member Kaufman to approve the June 24, 2009 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

- IV. Amendment to the GIS Rewrite Project Agreement with PlanGraphics, Inc.

Motion made by Member Strowig and seconded by Member Herman to recommend approval of the GIS Rewrite Project Agreement Amendment as written with the stipulation that the Director of Administration come back every month and report the status and bring back a schedule that can be referenced by staff and used to monitor the progress. Upon vote, Ayes-All, motion carried.

- V. Discuss Potential Vendor List for Strategic Technology Plan: Technology Infrastructure Plan & Applications Plan

Director of Administration Lubberda provided a list of IT Business Consultant vendors from other municipalities or sources. By consensus, members recommended the Director of Administration to send a postcard to the top 26 firms informing them of the City's Strategic Technology Plan RFP.

- VI. Network Planning & Capital Budget Planning for 2010-2012 (draft). Includes Presentations by CSEI on N-able and NexVue

Discussion was held on the 3-year Capital Outlay plan as provided at the previous meeting. No items were recommended for removal. Members, by consensus, supported the City pursuing a clustered Sequel Server environment. Director of Administration informed the members that the presentations by CSEI on N-able and NexVue would be tabled to the next meeting due to a key person of CSEI not being able to make this meeting.

- VII. Website Development Phase II

Director of Administration Lubberda reported that staff is still working on implementing and transferring content from the current City website over to the new website workstation. He informed the Commission of the URL of the new website in order to visit and review the progress.

TECHNOLOGY COMMISSION MEETING MINUTES
JULY 22, 2009
PAGE 2

VIII. Integrated Video/Audio Internet Media Streaming & Distribution Systems & Matrix of Options for Digital Audio Recorders

Director of Administration Luberda provided an example from the website of a recorded and posted meeting using the MicroTrack II digital recorder with a standard microphone. Members noted that the size of files would create significant storage needs given the potential meetings. Phil Markworth and Dennis McDonald of CSEI reported that given the size of the files and bandwidth used while downloading, it will only take a few simultaneous downloaders to significantly impact the system speed. By consensus, members recommended contacting Jade Technologies to investigate outside storage and bandwidth capabilities.

IX. Director's Report

Director of Administration Luberda informed the Commission on the action taken by the Common Council on the Phoenix Court System. He also asked the availability of Member Strowig and other Commission members for performing the system documentation and documentation audit at 4:30 p.m. on August 4th.

X. Next Meeting Date and Time – August 26, 2009 at 6 p.m.

XI. Adjournment

Motion made by Member Strowig and seconded by Member Maersch to adjourn the July 22, 2009 Technology Commission Meeting at 7:45 p.m. Upon vote, Ayes-All, motion carried.