

**CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS MEETING MINUTES
JULY 21, 2009**

TIME AND PLACE OF MEETING:	The meeting of the Franklin Board of Water Commissioners was called to order at 5:15 p.m., on July 21, 2009 at Franklin City Hall, 9229 W. Loomis Road Franklin, Wisconsin.
ATTENDANCE AND PLEDGE OF ALLEGIANCE:	Present at this regular meeting were Commissioners Grobner, Peterson, Graef, Bate and Schubilske. Also present were Manager Bennett, Assistant Manager Romeis, Superintendent Kainz, and Finance Director Patterson.
CITIZEN COMMENT AND CORRESPONDENCE:	A letter from Ingrid was received and reviewed.
MINUTES APPROVED:	Commissioner Graef moved, seconded by Commissioner Schubilske to approve the minutes of the June 16, 2009 meeting as corrected. Motion carried.
VOUCHER LIST/FINANCIAL STATEMENTS:	Motion made by Commissioner Bate seconded by Commissioner Graef to approve the July 14, 2009 Vouchers from No. 9134 through No. 9159 and 1048-1052 & 7069 in the amount of \$107,784.61 for payment. Motion carried.
REPORT ON WATER SYSTEM PERFORMANCE	Staff presented a distribution system of the southeast portion of the City showing the 20" water main on 51 st Street. The wet connection of this main is taking place on July 22 nd and then will be in service. Appraisal of the land acquisition for future development of the Water/Sewer Building should be completed next week. Staff reported the loss of approximately 1.1 million gallons of water from a hydrant in the Industrial Park that blew out. Took delivery of new ¾ ton pick up truck.
OLD BUSINESS	
WATER MASTER PLAN DISCUSSION & QUESTIONS	Recommended that Staff come back to the Board at next meeting with a capitol program (project and funding) for the recommended plan.

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CONTINUED DISCUSSION
REGARDING WATER RATE
INCREASE

Reviewed and discussed the different types of rate blocks. Commissioner Schubilske moved, seconded by Commissioner Graef to proceed with the recommended quarterly residential rate block structure as follows:

Block One: - 0 to 10,000 gallons

Block Two: - 10,000 to 20,000 gallons

Block Three: - Over 20,000 gallons

Motion carried.

A motion was made by Commissioner Schubilske to proceed with the filing of a 4.5% rate increase with the P.S.C. as recommended. Seconded by Commissioner Peterson. Motion carried.

Commissioner Graef moved to have the pricing of each of the blocks be the same. Seconded by Commissioner Bate. Motion carried.

NEW BUSINESS
WELL NO. 11, FINAL
DISPOSITION

Tabled until further information becomes available.

FRANKLIN OAKS
CONDOMINIUMS TEST
CIRCLE ERROR

The multiplying factor for the meter readings were off for three buildings in this condominium complex resulting in extremely low water consumption. Staff recommends that we send out a letter to the association with a bill allowing them eight billing periods to pay the past due amount.

A motion was made by Commissioner Bate to bill the property management company the past due amounts from this error and to allow payments to be made over a two year period without charging any late penalties for the amount in arrears. Commissioner Schubilske seconded the motion. Motion Carried

ANNUAL WATER QUALITY
REPORT

Discussed mailing the Annual Water Quality Report along with the City's Summer Newsletter to help reduce cost. Staff will look into the savings and report back.

ADJOURNMENT

A motion by Commissioner Peterson seconded by Commissioner Schubilske to adjourn the meeting at 7:22 p.m. Motion carried.