

**CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
JANUARY 28, 2009**

- I. The January 28, 2009 Technology Commission Meeting was called to order at 6 p.m. by Chairman Meade in the Hearing Room of Franklin City Hall.

Members present were Meade, Strowig, Herman, Alderman Olson, Webler, Galusha, Maersch (arrived at 6:21 p.m.), Mittelstadt, and Surana (arrived 6:10 p.m.). Members Kane and Kaufman were excused. Also in attendance was Director of Administration Mark Luberda and Phil Markworth of CSEI.

Director of Administration Luberda introduced newly appointed Commission Members Warren Mittelstadt and Rajiv Surana. Each Technology Commission member introduced themselves and gave a brief background.

- II. Citizen Comment Period – No citizen comments were made.

- III. Review and approval of the October 14, 2008 Meeting Minutes.

Motion made by Alderman Olson and seconded by Member Strowig to approve the October 14, 2008 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

- IV. Police Department Backup System Repair/Replacement

Phil Markworth of Connection Strategies Enterprise, Inc. (CSEI) presented an overview of the failed Police Department backup system and the options for repair/replacement. Commission Members discussed the strategies and potential options. By consensus, Commission Members noted that in the long run a new backup strategy and technology application should be considered. Director of Administration Luberda suggested that this could be planned for the 2010 budget since Capital Outlay budget requests are due as early as June 2009 and, therefore, a short-term strategy could be considered at this time.

Motion made by Member Webler and seconded by Member Mittelstadt to recommend the Director of Administration to purchase the single slot LTO-3 tape drive system pending availability of an auto-loading from the secondary market with warranty and comparable price and that it be considered an emergency purchase. Upon vote, Ayes-All, motion carried.

- V. Website Development Phase II – Review of Preliminary Infrastructure Architecture

Director of Administration Luberda presented an overview of the current progress on the contract for the Website Development Phase II project and presented a detailed overview of the preliminary recommendations. He noted that the philosophy behind the website is that the “Home” page needs to be targeted at the resident with a separate “Business” and a new “Visitors” portal off the first level navigation. Mockups of what pages and recommended links and vernacular were discussed. Discussion was held.

Members questioned the compatibility of the screen with PDA’s and handheld devices, the potential for RSS capabilities, and ease for posting pod casts. Members supported exercising strong editorial control of the content to maintain the site’s overall relevance and the need for reviewing and modifying as necessary the current website content policies. Members provided very positive feedback support of the current recommendations and progress on the project. No action was taken.

TECHNOLOGY COMMISSION MEETING MINUTES

JANUARY 28, 2009

PAGE 2

VI. Integrated Video/Audio Internet Media Streaming & Distribution System (status report by Sub-Committee)

Chairman Meade indicated that this item would be laid over to the next Technology Commission Meeting.

VII. Director's Report

Director of Administration Luberda indicated he had no further report at this time. Member Strowig asked if there were any concerns with the Water Utility billing. Mr. Luberda indicated that he was not aware of any current issues or concerns.

VIII. Next Meeting Date and Time

Chairman Meade indicated that the next Technology Commission Meeting would be February 25, 2009 at 6 p.m. Member Strowig asked that "City related email protocol for elected and appointed officials" be placed on the next agenda.

XI. Adjournment

Motion made by Member Surana and seconded by Alderman Olson to adjourn the January 28, 2009 Technology Commission Meeting at 7:28 p.m. Upon vote, Ayes-All, motion carried.