

**CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
JANUARY 23, 2008**

- I. The January 23, 2008 Technology Commission Meeting was called to order at 6:03 p.m. by Chairman Meade in the Hearing Room of Franklin City Hall.

Members present were Meade, Herman, Alderman Olson, Webler, Galusha, Kane (arrived at 6:22 p.m.), and Maersch. Members Strowig and Mailandt were excused. Also in attendance was Director of Administration Mark Lubberda, Ted Grintjes, Phil Markworth with CSEI, Mike Martens, Police Department, and Municipal Court Personnel.

- II. Citizen Comment Period: None.

- III. Resignation of Ted Mainella

Director of Administration Lubberda advised the Commission on the notice of resignation of Ted Mainella. Mr. Lubberda noted that this is for informational purposes only and no action is required. Mr. Lubberda further noted that he will work with the City Attorney in trying to get the Technology Commission Ordinance moved forward addressing membership and quorum status and make sure the Mayor is aware in case there are additional individuals who might be interested in a seat on the Technology Commission.

Members suggested that information be placed in the City newsletter and on the City website seeking interested volunteer members to serve on the Technology Commission.

- IV. Review and approval of the November 28, 2007 Meeting Minutes.

Motion made by Member Herman and seconded by Alderman Olson to approve the November 28, 2007 meeting minutes as submitted. Motion carried: Ayes-All.

Item VI. was taken ahead of Item V.

- VI. Municipal Court Software Package

Director of Administration Lubberda informed the Commission of the current municipal court software system Enforcer and summarized software package options. Captain Mike Martens from the Franklin Police Department, Kari Kowalski, Court Administrative Assistant, and individuals from the Cities of West Milwaukee and West Allis were present and provided comments on this item.

The Municipal Judge is looking for a recommendation from the Technology Commission on the Court software system options. \$35,000 is funded in the City's 2008 Budget for a court system package. As its current software system Enforcer is very old, outdated, and no longer supported, the options are to 1) Implement the new Phoenix software that is currently used by the Franklin Police Department for records management to the Court side; 2) Scrap Enforcer and implement TIPP's court system; or 3) do nothing at this time.

Discussion was held by the Commission members.

Members Kane and Herman volunteered to work with Mr. Lubberda on a clear recommendation for the Municipal Court system that aligns with the Strategic Technology Plan. They will have a plan and outline together for the next meeting with the intended deadline of being able to carry out that plan/outline by the April meeting.

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V. 27th Street Corridor Streetscape Technology Plan Status (Ted Grintjes)

Mr. Ted Grintjes gave a status presentation on the 27th Street Corridor Streetscape Technology Plan.

The 27th Street Steering Committee is asking the Technology Commission the question “How do we get organized to do this effort”?

Member Webler explained that the Technology Commission is a consolidating body to make sure requests coming in fit into the City’s overall needs and that the process is being done correctly. He noted that the Steering Committee would need to decide and initiate the expertise/consulting for this work and then provide the recommendations to the Commission. A set of recommendations and alternatives would need to be provided to the Commission for them to understand the impact on the City in terms of the City’s technology needs and requirements and a recommendation made.

Mr. Luberdia further noted that the Cities in some manner for the 27th Street have to figure out who it is that is going to put together the plan and then the Technology Commission is an informed Technology body to say does it look like your consultant did a good job. That is the role of the Technology Commission.

Item X. was taken out of order and discussed next.

X. Email List Serve & Website Signup (Ald. Olson)

Alderman Olson presented his request for email list serve and website signup for residents to benefit from information dissemination in a reasonably timely manner.

Director of Administration Luberdia will, for the next meeting, pull together information from CSEI, Northwoods, and Jade Technologies on what capabilities are available in this area. Alderman Olson volunteered to identify potential content.

VII. Video Services Franchising

Commission members discussed the new Video Franchise Law, 2007 Wisconsin Act 42, comments by Attorney Anita Gallucci, and an article on AT&T’s massive battery replacement.

For informational purposes only. No action required.

VIII. Regional Telecommunications Commission and its Future

Director of Administration Luberdia summarized this item. He noted that the Chairman of the Regional Telecommunications Commission is resigning. He further noted that this is probably more an issue for the ICC to consider as they are already an organization that deals with all of these entities and the ICC initiated the RTC a number of years ago.

For informational purposes only. No action required.

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IX. Strategic Technology Plan: Technology Infrastructure Plan & Application Plan

Director of Administration Luberda addressed his memo which laid out two options for possible action by the Commission for the Strategic Technology Plan in terms of the Technology Infrastructure Plan and Application Plan.

By consensus, the Commission chose Option No. 2, referring the project strategies listed in the Director of Administration's memo dated January 17, 2008 to the Strategic Technology Plan Sub-Committee for them to provide a recommendation to the full Commission at a future meeting.

XI. Director's Report (No Action Required)

Director of Administration Luberda gave a status report on the following:

- Email archive system – ordered and received.
- The new voicemail system was bid out and approved by Common Council.
- The backup replacement project was ordered in 2007, lower in cost which enabled a rack to be ordered as part of the project.
- ICMA Governance Webinar.

XII. Next Meeting Date and Time – Wednesday, February 27, 2008 at 6 p.m.

XIII. Adjournment

Motion by Alderman Olson and seconded by Member Kane to adjourn the January 23, 2008 Technology Commission Meeting at 8:36 p.m. Motion carried: Ayes-All.