

**CITY OF FRANKLIN**  
**BOARD OF HEALTH MEETING MINUTES**  
**January 14, 2008**

- I. Call To Order  
Dr. Wengelewski called the Board of Health meeting to order at 7:06 p.m. on Monday, January 14, 2008 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call  
Present: Kris Barnekow, Marilyn Bolton, Robert Fedran, Renee Fuller, Ald. Pete Kosovich, Patricia Nissen, Dr. John Palese, Henry Wengelewski, and Director of Health and Human Services, William Wucherer.  
Excused: none  
Absent: none
- III. Approval of 12/10/07 minutes  
Marilyn Bolton made a motion to accept the BOH minutes from 12/10/07 and the motion was seconded by Robert Fedran. Motion carried unanimously.
- IV. Citizen Comment Period  
None
- V. Unfinished Business  
A. Common council  
Approved the "MOU Between the City of Franklin Health Dept. and the Mass Clinic Sites" on 12/18/07  
The Franklin Common Council approved the MOU. The FHD will be meeting with Franklin Public Schools regarding using Forest Park Middle School and Milwaukee County to discuss using the Milwaukee County Sports Complex as mass clinic sites.
- VI. New Business  
A. **Assessment**  
1. 2007 Summary Reports On Communicable Disease in Milw. County (SurvNet) and the City of Franklin  
A copy of the SurvNet report was distributed for review. Franklin received 98 referrals during 2007. Cryptosporidium, Pertussis, Lyme Disease and Shigella cases were noted as significant communicable diseases in Franklin during the year.  
2. Weekly Surveillance Report for Influenza and Other Respiratory Viruses  
A copy of the DHFS report was distributed for review. The State of WI is below the national average for influenza-like activity.  
3. Update on Human Cases of Avian Influenza/WI Enhanced Surveillance for Avian Influenza  
A copy of the DHFS report was distributed for review. Pakistan and Myanmar have been added as countries where Avian influenza is prevalent. Protocols for suspected cases include isolation, quarantine, education as well as prophylaxis and testing.

4. Update on Potential Creutzfeldt-Jakob disease (CJD) at a Local Community Hospital

A copy of a news release and the CJD fact sheet were distributed for review.

**B. Policy Development**

1. Assembly Bill [2007] 321 – Disaster Preparedness Planning & State Agent Status for Facility Motion To Direct Health Officer to Contact State Representative in Support of Assembly Bill Provisions to Limit Liability During a Declared Emergency for Services from Behavioral Health Professionals

A copy of a draft assembly bill was distributed for review and a motion. It would designate State Agency status for certain health care facilities that use volunteer providers during a state of emergency. A motion was made by Robert Fedran to contact our State Representative in support of Assembly Bill provisions to limit liability during a declared emergency for services from behavioral health professionals. The motion was seconded by Marilyn Bolton. It passed unanimously.

2. Review & Approval of Proposed Revision of Ordinance Chapter 138, Food and Restaurant Establishments. Motion to Approve Ordinance and Proposed Fee Structure

A draft of a revised ordinance incorporating current Chapter 138 and the requirements for an Agent City Agreement with the State of WI was distributed. In addition, a business specific fee structure for the 2008-09 license period was included for discussion. Proposed fees include charges for the City Clerk, the FHD and the State of WI based on category and size criteria of businesses in Franklin. Ald. Pete Kosovich made a motion to approve the ordinance draft with the proposed fee structure, and it was seconded by Patricia Nissen. After discussion, the motion passed unanimously. Before adoption by the Common Council, the Director Health & Human Services will forward the documents to the Director of Administration, City Clerk, and the City Attorney for review and comment.

3. Review and Approval of City of Franklin Proposal for Agent Status with the Dept. of Agriculture, Trade and Consumer Protection

A copy of the DATCP Terms of Agreement was distributed for review. This document includes appendices with a fee structure and identifies facilities that the City of Franklin does not currently license. Marilyn Bolton made a motion to approve the terms of agreement. It was seconded by Ald. Pete Kosovich. Motion was approved unanimously.

**C. Assurance**

1. Summary Report for 2007 FHD Flu Clinic Activities

A copy of the report was distributed for review. The FHD has given almost 2,400 flu vaccinations to date.

2. WI WINS Quarterly Report	A copy of the report was distributed for review. Two compliance checks were completed by the FHD, and educational work was done with the media through our web site, city newsletter, and bulletin board poster contest with FPS.
3. Trust for America's Health Report/Wisconsin's Avian Flu Readiness Evaluated	A copy of the MJS article was distributed for review. This Robert Wood Johnson grant evaluated how States are spending the Federal Government monies for Public Health Preparedness & Avian Influenza. WI has achieved 6 of 10 indicators. More work needs to be done in identifying Medical Reserve Corp Volunteers; Planning for distribution of emergency Strategic National Stockpile supplies; legislative passage of liability protection for health care volunteers; and increased GPR funding by the State of WI for public health preparedness.
VII. Program/Speaker –	None
VIII. Announcements/ Correspondence/Articles	
<b>A. Announcements</b>	None
<b>B. Correspondence</b>	None
<b>C. Articles</b>	
1. "WHO asks vigilance as bird flu spreads" (MJS12/18/07)	A copy of the article was distributed for review.
2. "Clark County declares whooping cough outbreak (MJS 12/21/07)	A copy of the article was distributed for review.
3. "Autism not linked to childhood vaccines, study says" (MJS 1/8/08)	A copy of the article was distributed for review.
IX. Adjournment	Marilyn Bolton made a motion to adjourn and Ald. Pete Kosovich seconded it. Motion carried unanimously. The meeting was adjourned at 8:40 p.m.