

Franklin Public Library Board of Trustees Minutes
January 22, 2007

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held January 22, 2007 in the Sievert Room 9151 W. Loomis Road, Franklin, WI 53132. The meeting was called to order at 6:00 p.m. by President Dennis McKnight.

Present: Dennis McKnight, Don York, Karen Wesener, Jackie Ignatowski, Alderman Tim Solomon, Ed Devinger, Pat Dallmann, new board member Judy Roberts and Library Director Barbara Roark. **Absent:** Shari Wass (excused).

Public Participation and Visitors: None

Minutes: J. Ignatowski made a motion to approve the minutes of December 18th, 2006. T. Solomon seconded. The motion carried.

Circulation Report and Internet Usage: B. Roark reported that the numbers are slightly down for the month of December (perhaps due to “snow day” December 1, 2006 and being closed one extra day) but are still up for the year. Best year for circulation 465, 678 items checked out versus 452,382 for 2005! Our self renewals were also up for the year! Internet usage was the same way up from 2005.

Finance Committee: J. Ignatowski moved to approve vouchers in the amount of \$5990.35 for the year 2006. E. Devinger seconded. The motion carried. J. Ignatowski moved to approve vouchers in the amount of \$5865.83 for the year 2007. D. York seconded. The motion carried. J. Ignatowski then moved that we pay the bill from SECUB for the SECUB dinner for \$240.00 as the library was nominated for a “Pride in Premises” award. J. Roberts seconded. The motion carried.

Personnel Committee: No report.

Buildings and Grounds: D. York reported we are still having difficulty getting the panic hardware piece. We may have to buy the entire replacement part. A meeting was scheduled with Maintenance (Bob Tesch) about having the city do the HVAC maintenance. Bob presented the schedule that he would be using for doing the maintenance and what would be done. B. Roark will help track that this is done according to schedule. This is for lower level maintenance, and any higher level or technical work would still need the contractor/vendor to do. Moving magazine stacks: Nothing to report
Schedule for replacing furniture and carpet: We may use fees for Fadrow Room to pay for replacement. B. Roark will put this on the agenda for July.

Foundation Report: D. McKnight reported the Foundation met in January and is discovering a fundraising/thank you event on an annual basis. They want to keep people aware of the foundation. They may even try filling in the bricks as a fund raiser. They also changed some of the officers—Carole Donovan –President, Terry Berres-Vice President, Susan Utley Weis-Treasurer, and Rae Ann Beaudry-Secretary.

President’s Report: Nothing to report.

Nominating Committee: J. Ignatowski presented the nominations for officers from the Nominating Committee

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President: Don York

Vice President: Dennis McKnight

Treasurer: Jackie Ignatowski

Secretary: Karen Wesener

T. Solomon seconded the nominations. Being no further nominations, the officers as presented by the Nominating Committee were accepted by acclamation.

Director's Report: B. Roark presented her monthly activity report. She said librarians and library staff from Wauwatosa, West Allis, Greenfield and Port Washington came to Franklin to see how Franklin has implemented RFID. The dates for the Northwestern Mutual Foundation sponsored programs have been set. March 17th will be the Milwaukee Ballet, April 21st the Florentine Opera and May 5th the Milwaukee Symphony Orchestra. Also on May 5th in the evening will be a performance by Salt Creek. She met with the Gordon Flesch rep about the copier. She reported that volunteers put in close to one FTE for the year. The library should be receiving two rocking chairs from the Fox family in memory of their daughter. MCFLS: nothing new to report. Program Updates:

January 23rd Common Council-Board member Proclamations

January 24th Family Program-Magicians

January 24th Foundation Sub Committee Meeting

January 25th Library Council—WCTC all day planning meeting

January 26th Drop In Story time-Thomas the Tank and Trains

February 1 Meeting with Youth Department and Penny Woodcock for Northwestern Mutual Programs

February 2 School Librarians Meeting here at Franklin Public Library

February 8th Froggy Appearance at Franklin Public Library

February 9th and 12th Froggy Visits Schools

New Business:

Copier Lease: to lease a new copier for 4 years would be approximately \$1800.00 per year. To keep the old is about \$1100.00 per year. T. Solomon moved to retain the old copier for one year and then re-evaluate. J. Roberts seconded. The motion carried.

2007 Holiday Closing Schedule: T. Solomon moved to approve the holiday closing schedule as presented. E. Devinger seconded. The motion carried.

Recycling: J. Roberts said we need to do more recycling in the Fadrow Rooms. We need to get attractive bins for bottles and cans. The Friends can help pay for this.

Promoting the Library: It was discussed that fundraising is not really a library board function but rather functions of both the Library Foundation and Friends. It was also discussed that we need to encourage people here for a meeting to stop and use the library. It would also be good to have displays in the Fadrow Room for programs and Friends membership.

Meeting Room Policy Wording: We have not received an answer from the City Attorney. We should have something by next month's meeting.

Correspondence: A thank you note was read from Penny Woodcock.

Next Meeting Date: February 26, 2007 6:00pm

Adjournment: J. Roberts made a motion to adjourn. E. Devinger seconded. The motion carried with the meeting adjourning at 7:35pm.