

**Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Conference Room, 9151 W. Loomis Rd. Franklin, WI on Monday, January 23, 2017**

Meeting called to order by President, Mike Karolewicz at 6:02 p.m.

**Roll Call:** Present – Karen Wesener, Mike Karolewicz, Diane Oleson, Tom Loew, Judith Williams-Killackey, Tim Solomon, Bob Donohoo, Alderperson Kristen Wilhelm, Dr. Steve Patz. Others present – Rachel Muchin Young.

**Public Comment/Visitors:** none

**Correspondence:** none

**Approval of Minutes from regular meeting of December 19, 2016:** Motion by Bob, second by Diane to approve minutes. Motion approved.

**COMMITTEE REPORTS:**

**Finance** – Motion by Bob, second by Judy to approve 2016 expenses in the amount of \$6,331.51. Motion approved. Motion by Tom, second by Tim to approve 2017 expenses in the amount of \$14,939.68. Motion approved. Motion by Bob, second by Judy to approve the Treasurer's report. Motion approved. Paul Rotzenberg, Director of Finance and Treasurer of the city took questions and explained various items on the budget and Fund 16.

**City Matters** – none

**President** – none

**Director** – See attachment D. Rachel shared the 2016 System Comparisons from MCFLS.

**Foundation** – Great Decisions series begins on February 1. First trivia event is February 9. A year end fundraising letter resulted in \$2881.30 in donations. Next Foundation meeting is May 2.

**Building and Grounds** – none

**Personnel** – Goals for the Director should be set for 2017. This will allow for a better annual review process. Get suggestions for goals to Judy by February 6. The evaluation form should be reviewed and adjusted before the next annual review.

**Strategic Plan & Capital Projects** – Interest in business use of the Gale Courses is increasing. MCFLS prorates the charge for Gale Courses based on usage and Franklin has a high usage – hence a higher charge. This program generates goodwill with local businesses and is seen as a good use of funds.

**Other Business:**

- **Director Evaluation:** Board President Karolewicz, pursuant to section 19.85(1), announced (using agenda item XIII a) the nature of the business to be considered at the closed session and the specific exemption [19.85(1)(f)] by which such closed session is authorized. A motion was made and seconded to enter into a closed session pursuant to the announcement and agenda item XIII a. All members present, pursuant to a roll call vote, voted aye/yes-motion carried. The closed session commenced at 7:47 PM and the board returned to open session at 8:15 PM.

**New Business:**

- **February 2017 meeting:** The February Board of Trustees meeting will be February 20, 2017.

**Next regular Trustee meeting is Monday, February 20, 2017, 6:00 p.m. in Sievert Room.**

**Motion by Bob, second by Kristen to adjourn the meeting. Motion approved. Adjourned at 8:20 p.m.**