

CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
JANUARY 19, 2016
MEETING MINUTES

CALL TO ORDR AND
ROLL CALL:

The regular meeting of the Franklin Board of Water Commissioners was held on January 19, 2016 and called to order at 5:16 p.m. by Secretary Schubilske in the Conference Room at the Sewer & Wastewater Utility Building, 5550 W. Airways Avenue, Franklin, Wisconsin.

Present at this regular meeting were Commissioners Grobner (arrived at 5:20 p.m.), Schubilske, Takerian, Peterson and Graef. Also present were Manager Morrow, Assistant Manager Romeis, Superintendent Roberts, Consultant Kaempfer, City Attorney Wesolowski and Mayor Steve Olson.

CITIZEN COMMENT PERIOD AND
CORRESPONDENCE:

None.

MINUTES APPROVED:

Commissioner Peterson moved to approve the minutes of the December 15, 2015. Seconded by Commissioner Graef. On roll call, all voted Aye; motion carried.

VOUCHER LIST:

Commissioner Graef moved to approve the Vouchers for January, 2016 in the amount of \$463,379.99. Seconded by Commissioner Peterson. On roll call, all voted Aye; motion carried.

REPORT ON WATER SYSTEM
PERFORMANCE:

Superintendent Roberts reported system doing well. Two fire hydrants hit last week by cars and one lateral break; repairs made.

Assistant Manager Romeis informed Board that Sewer & Water Building modifications and costs will be finalized at the next meeting.

UNFINISHED BUSINESS

PUBLIC SERVICE COMMISSION
OF WISCONSIN CASE NO. 4310-
CW-108; APPLICATION OF OAK
CREEK WATER AND SEWER
UTILITY, MILWAUKEE COUNTY,
WISCONSIN, TO CONSTRUCT
PUMPING AND WATER STORAGE
IMPROVEMENTS AND NEW
DESINFECTION FACILITIES AT
THE WATER TREATMENT PLANT:

Commissioner Graef moved to enter closed session at 5:21 p.m. pursuant to Wis. Stat § 19.85(1)(g) to deliberate upon and to confer with legal counsel for the Board who is rendering advice concerning strategy to be adopted by the Board with regard to litigation upon the Application of Oak Creek Water and Sewer Utility, Milwaukee County, Wisconsin, to Construct Pumping and Water Storage Improvements and New Disinfection Facilities at the Water Treatment Plant, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate. Seconded by Commissioner Takerian. On roll call, all voted Aye. Motion carried.

Commissioner Grobner moved to reconvene in open session at 6:13 p.m. Seconded by Commissioner Graef. On roll call, all voted Aye. Motion carried.

WATER SYSTEM STUDY UPDATE
– PROJECTED WATER
REQUIREMENTS:

Consultant Kaempfer reviewed an update. A final draft should be available for review at the next meeting.

FIRE HYDRANTS IN PRIVATE
LAND/EASEMENTS UPDATE:

Manager Morrow indicated that staff is a third of the way through hydrant site review. Twenty-two easements have been written. These need to be reviewed by the City Attorney and prior to sending letters explaining terms of acquisition of easements and execution of easements.

PROPOSED FULL PSC RATE CASE:

Manager Morrow informed Board that the PSC continues to request additional information.

WATER ASSESSMENT POLICY
STATUS:

Assistant Manager Romeis reviewed spreadsheet provided and highlighted that the maximum annual rate has recently not been sufficient to recover a significant amount of construction costs. Construction costs have increased at a faster rate than the maximum assessment cap. Looking for comparable installation rates and will get back to Board.

WATER CUSTOMER VISIT
UPDATE:

Manager Morrow reviewed two of his last customer visits. Reviewed residential analysis showing usage trending downward.

NEW BUSINESS
Q4 2015 WATER BILLING
INFORMATION:

Assistant Manager Romeis reviewed and discussed fourth quarter billing information with Board.

TOUR BUILDING:

Superintendent Roberts led tour through new building.

ADJOURNMENT:

Commissioner Peterson moved to adjourn the meeting at 6:53 p.m. Seconded by Commissioner Grobner. On roll call, all voted Aye; motion carried.