

**Minutes of the Franklin Public Library Board of Trustees
January 24, 2011**

The regularly scheduled meeting of the Franklin Library Board of Trustees was held January 24, 2011 in the Sievert Room, 9151 W. Loomis Road, Franklin, WI 53132. The meeting was called to order by President, Dennis McKnight at 6:02pm.

Present: Dennis McKnight, Dave Adam, Karen Wesener, Diane Oleson, Alderman Doug Schmidt, Tom Loew, Mike Karolewicz, Bonnie Martins, Dr. Steve Patz, Alderman Doug Schmidt and Library Director, Barbara Roark. Excused: Diane Oleson (she arrived late).

Public Comment: None

Approval of the Minutes from December 20, 2011: T. Loew moved to approve the minutes, K. Wesener seconded. Motion carried with S. Patz and B. Martins abstaining.

Circulation and Internet: B. Roark reported that circulation now includes material renewal; previously, we had to wait until the end of the year to get renewal information. Circulation is up 1% over last year. Highest circulation year ever!

Committee Reports

Finance Committee: K. Wesener moved for approval of \$9,209.61 for 2010 vouchers. S. Patz seconded. Motion carried. K. Wesener then moved for approval January 2011 vouchers \$9,517.05. B. Martins seconded. Motion carried. S. Patz moved that we pay \$468.43 to the City of Franklin from the fines account for sales tax owed for 2010. D. Adam seconded. The motion carried.

New Business:

Technology Review: B. Roark included an article on NEXT GENERATION COMPUTING: TOUCH. The touch screen revolution is upon us! This is just one more direction that technology is moving.

2011 Holiday Calendar: A 2011 holiday closing schedule was presented. After discussion S. Patz moved to approve it as presented. B. Martins seconded.

Meeting Room: B. Roark explained the upcoming meeting room schedule for the event to be held January 29, 2011. Both the meeting room reservation and the mailer conformed to the library policy.

Board Attendance at for fee events: D. McKnight moved that the Library Director and the Board President (or designee) be paid for at for fee events. S. Patz seconded. The motion carried.

Personnel Committee: B. Martins said the Personnel Committee had met and discussed B. Roark's review. B. Martins read the recommendation. B. Martins moved that B. Roark receive the raise as outlined by the City of Franklin for 2011. M. Karolewicz seconded. The motion carried.

Building and Grounds Committee: D. McKnight explained that he, S. Patz, D. Oleson, Scott Thinnes, and B. Roark met with Bob Tesch of the City of Franklin maintenance to discuss building and grounds issues. Bob Tesch's summary was included in the board packet. Some of our main concerns are the parking lot and the carpet around the computers. S. Patz suggested Bob Tesch check into Collins and Aikman carpeting. It works very well for the schools. Bob will be trying to get estimates for the carpeting.

Foundation Report: D. McKnight reported that the Foundation did meet for its annual meeting and Megan Rauschenberger is the newest foundation member. The foundation will begin planning a fundraising event for the ten year anniversary of the new building. He said the Foundation thanked Rae Ann Beaudry for her years of service. The rest of the foundation members remain the same and most of the officers are the same as well.

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President's Report: D. McKnight remarked that he serves with pleasure and thanked the library board volunteers. He told of a quote he heard: "We don't have to criticize all the time, we can contribute." D. McKnight and K. Wesener were the **Nominating Committee:** Nominations as follows: President-D.Adams, moved by K. Wesener seconded by S. Patz. Motion carried. Vice President-D.McKnight, moved by K. Wesener seconded by D. Adam, motion carried. Treasurer-T. Loew moved by K. Wesener seconded by D. Schmidt, motion carried. Secretary-D. Oleson moved by K. Wesener seconded by M. Karolewicz, motion carried. The new officers for 2011 are:

Dave Adam	President
Dennis McKnight	Vice President
Tom Loew	Treasurer
Diane Oleson	Secretary

Director's Report: B. Roark reported she met with ATT for bandwidth upgrade and this will be happening once all the requirements are met. She met with the buildings and grounds committee about the library. She continues work with the Health Department and Friends on a spring program. She included information about a library patron whose children were writing in books and how the library is handling the situation. She said MCFLS is working on a draft of the library contract and will be sharing various portions at LDAC meetings. She also said that Franklin and Shorewood were the only two libraries to go up in reciprocal borrowing payments. She presented the upcoming programs:

January 27th	Staci Joers Cooking Program Chamber Dinner
February 3rd	LDAC-St. Francis Library
February 9th	Think like your library's customer-CE
February 11th	Overdrive Training—Greenfield Library

Report of Strategic Planning Committee: D. Adam presented an updated version of the Summary Notes of the Strategic Planning Plan. It was discussed that it is the Library board's responsibility to define what we want and who will do it, especially in regards to capital improvements and infrastructure. One aspect that would be for the Foundation is Planned Giving and Living Trust. We must consider what board expenses versus Foundation expenses are. Objective #4 is Space Planning. We need to decide what will be the shift in user demands and clientele. T. Loew, D. Oleson, D. Adam and hopefully Citizen Scott Thinnes agree to be on the space planning committee. Objective #5 under the master calendar we want to include the committee or individual responsible for the item listed. Then Objective #6 is Operational Assessment which comes first #4 or #6. M. Karolewicz, S. Patz, D. Oleson, and D. Schmidt said they will help with operational assessments. It is too soon to do something at the primary election in February, better to do something at the April 5th election. Or do we do something like survey monkey or include something in a newsletter. We need to determine what to ask, who to ask and then respond to them. What about a 10th anniversary questionnaire? Should it be done before our budgeting cycle? It was suggested to table objective #7 a full time community liaison. Objective #8 Naming rights-again want to table. Library will grow into something more than books.

Correspondence: No correspondence.

Future Meeting Date: February 28, 2011

Adjournment: D. Schmidt moved to adjourn. B. Martins seconded. The motion carried and the meeting adjourned at 7:58pm.