

**CITY OF FRANKLIN  
POLICE & FIRE COMMISSION MEETING  
FRANKLIN CITY HALL, HEARING ROOM  
9229 W. Loomis Road, Franklin, Wisconsin  
4:30 p.m., Wednesday, February 11, 2009**

**MINUTES**

- I. The February 11, 2009 Police & Fire Commission Meeting was called to order at 4:30 p.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall.

Members present were Commissioners Donohoo, Maher-Johnson, Omernik, Bartels and Sass. Also in attendance were Human Resource Coordinator Zahn, Fire Chief Martins, Assistant Fire Chief Bertram, Police Chief Oliva and Inspector Hahn.

- II. Approval of Minutes from October 8<sup>th</sup>, 2008 and January 15, 2009.

Motion by Commissioner Bartels and seconded by Commissioner Sass to approve the October 8, 2008 minutes as corrected. Motion Carried: Ayes – All.

Motion by Commissioner Sass and seconded by Commissioner Bartels to approve the January 15<sup>th</sup>, 2009 minutes. Motion Carried: Ayes – All.

- III. Hiring Process for Firefighter/EMT's – Discussion and Action Concerning the Creation of a Hiring Process.

Commissioner Donohoo explained that he will see the Mayor in the next week or two to discuss the issue of setting qualifications and to see if the hiring process will be approved or not.

No Action Taken

- IV. Hiring of Police Patrol Officers – the hiring of Jeremy Hettinga as a Franklin Police Patrol Officer

Mr. Hettinga sent in a letter on 2/7/09 rescinding his request for a patrol officer position. Based on that no further action is needed by the Commission.

- V. Hiring of Police Patrol Officers – the Hiring of Shayne S. Suminski. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider employment of a public employee over which the Commission has jurisdiction and exercises responsibility – the hiring of Shayne S. Suminski as a Franklin Police Patrol Officer. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Sass and seconded by Commissioner Bartels to go into closed session at 4:52 p.m. Upon roll call vote motion carried: Ayes – All.

The Commission reconvened into open session at 5:25 p.m. after a unanimous vote. President Donohoo announced that during the closed session the Commission discussed the qualifications, background investigation and other matters concerning Shayne S. Suminski.

Motion by Commissioner Sass and seconded by Commissioner Omernik that Shayne S. Suminski is hereby appointed to the position of City of Franklin Police Patrol Officer effective at a date to be set by the department. Said appointment is subject to a 1 year probationary period, commencing on the

effective date of his appointment. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide quarterly progress reports of Shayne Suminski to the Commission. Motion Carried: Ayes – All.

VI. Future Agenda Items

Commissioner Sass brought up identification cards for the Commission. President Donohoo stated he would put it on the next agenda.

VII. Future Meeting Dates & Times

No future meeting was set. It was agreed it would be at the call of the President of the Commission.

VIII. Adjournment

Motion by Commissioner Sass and seconded by Commissioner Bartels to adjourn the Fire and Police Commission meeting at 5:30 p.m. Motion carried: Ayes-All.