

**CITY OF FRANKLIN
FAIR COMMISSION MINUTES
FEBRUARY 18, 2009**

- I. The Fair Commission meeting of February 18, 2009, was called to order by Chairman Nelson at 7:02 p.m. Present were Commissioners Nelson, Denk, Lindner, Sweeney, Bosch, and Skowronski. Excused were Commissioners Lewandowski and Tobin. Also present was City Clerk Wesolowski.
- II. Citizen comment period was opened at 7:03 p.m. and closed at 7:03 p.m.
- III. Alderman Skowronski, seconded by Commissioner Lindner, moved to approve the minutes of the regular meeting of October 29, 2008, as presented. All voted Aye; motion carried.
- IV.A. Chairman Nelson advised the Commission that a City revenue budget account was created for donations specific to the Fair Commission. When a donation is received and deposited with the City, the Commission will be notified and the Chairman will send an appreciation letter on behalf of the Commission.

Alderman Skowronski, seconded by Chairman Nelson, moved to authorize reimbursement in the amount of \$1,500 to Rosie Bosch for the payment of advertising signs authorized by the Fair Commission, subject to receipt of invoices by the City. All voted Aye; motion carried.
- IV.B. It was noted that the Common Council adopted the Ordinance creating a first Monday only St. Martins Fair vending permit, upon recommendation of the Fair Commission, effective February 12, 2009.
- IV.C. During a discussion regarding permit checks for monthly fairs and the Labor Day fair, it was recommended that regulations for selling be posted at the fair, and farm and home-grown produce vendor registration forms be added to the City's website. The City Clerk will proceed with both recommendations. Clarification of permit checking by the Franklin Police Department during monthly fairs will be referred to the next Fair Commission meeting.
- V.A. It was noted that there may be music at the Gazebo, at no charge to the bands, and only if the Gazebo is not previously rented out. This item was discussed by the Franklin Park Commission also.
- V.B. Alderman Skowronski, seconded by Commissioner Lindner, moved to approve the concept of the proposed marketing flyer for the fair, with permission granted to Chairman Nelson and Alderman Skowronski to edit and revise if necessary. All voted Aye; motion carried.

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- V.B. continued – Commissioner Bosch informed the Commission of various publications that have been provided fair information.
- V.C. Recommendations for revisions to the Rules and Regulations of the Fair included adding the City’s ordinance number for refuse/garbage cleanup and possible penalty, including an item prohibiting roadway obstruction, and changing the format of the document. The revised Rules and Regulations will be forwarded to the Common Council for their recommended adoption.

Chairman Nelson also discussed the proposal that the Police, Fire, and Public Works Departments prepare an “After Action Report” following the Labor Day, and possibly monthly, fairs.

- VI. The next meeting will be held on April 22, 2009, at 7:00 p.m.
- VII. Commissioner Denk, seconded by Commissioner Lindner, moved to adjourn the meeting at 8:12 p.m.