

**CITY OF FRANKLIN  
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES  
February 12, 2018**

I. The February 12, 2018 Civil Service Sub-Committee Meeting was called to order at approximately 4:31 p.m. in the Alderman's Room of City Hall. Members present were Chair Brunner, Alderman Dandrea and Alderman Barber. Human Resources Coordinator Zahn was also in attendance.

II. Approval of the Minutes from 11/21/2017.

Motion by Alderman Barber and seconded by Alderman Dandrea to approve the minutes from 11/21/2017 as written. Motion Carried: Ayes - All.

III. Approval of an Internal and External Hiring List for the position of Heavy Equipment Operator.

Motion by Alderman Dandrea and seconded by Alderman Barber to certify the 1 internal applicant, the 4 external candidates that scored a 70% or higher on the written exam, and the one candidate waived from taking the exam due to recent, prior service. Motion Carried: Ayes – All.

IV. Recertification of an External Hiring List for the position of Dispatcher and the Expiration of the Hiring List upon Disposition of the Final Candidate

Motion by Alderman Barber and seconded by Alderman Dandrea to recertify the 10/2017 Dispatcher Applicant list to approve those candidates that scored a 75% or higher on the written exam. Motion Carried: Ayes – All.

Motion by Alderman Barber and seconded by Alderman Dandrea to decertify the 10/2017 Dispatcher Applicant list upon the disposition of the one remaining candidate on the list. Motion Carried: Ayes – All.

V. Upcoming Business and Meeting Date

No Action Taken

VI. Adjournment

Motion by Alderman Dandrea and seconded by Alderman Barber to adjourn at 4:37 p.m. Motion Carried: Ayes – All.