

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Conference Room, 9151 W. Loomis Rd. Franklin, WI on Monday, February 20, 2017

Meeting called to order by President, Mike Karolewicz at 6:00 p.m.

Roll Call: Present – Karen Wesener, Mike Karolewicz, Diane Oleson, Tom Loew, Judith Williams-Killackey, Tim Solomon, Bob Donohoo. Excused – Alderperson Kristen Wilhelm, Dr. Steve Patz. Others present – Rachel Muchin Young.

Public Comment/Visitors: none

Correspondence: none

Approval of Minutes from regular meeting of January 23, 2017: Motion by Bob, second by Tom to approve minutes. Motion approved.

COMMITTEE REPORTS:

Finance – Motion by Tom, second by Tim to approve expenses in the amount of \$41588.40. Motion approved. Motion by Tim, second by Diane to approve the Treasurer's report. Motion approved.

City Matters – none

President – none

Director – See attachment D. The CreateSpace is getting traffic and the newsletter has been well received. Circulation for 2016 was down compared to 2015 for all but 2 suburban system libraries.

Foundation – Great Decisions series has had very good attendance to date. The Game of Thrones trivia event had 15 people in attendance. Two more trivia events and 5 more Great Decisions discussions are coming up.

Building and Grounds – none

Personnel – Judy will be consolidating the input regarding the goals for the Director into 3 or 4 items.

Strategic Plan & Capital Projects – Mike reported he would like a Long Range Planning group to consist of members from the community at large, the Library Foundation and elected representatives from the city.

Other Business:

- **Director Evaluation:** Board President Karolewicz, pursuant to section 19.85(1), announced (using agenda item XIII a) the nature of the business to be considered at the closed session and the specific exemption [19.85(1)(f)] by which such closed session is authorized. A motion was made and seconded to enter into a closed session pursuant to the announcement and agenda item XIII a. All members present, pursuant to a roll call vote, voted aye/yes-motion carried. The closed session commenced at 7:15 PM and the board returned to open session at 7:26 PM.
- **3D Printer Policy:** Motion by Tim, second by Diane to approve page 1 of Attachment F as the policy, with this substitution for the second sentence in the third paragraph – *They may not be used to create 1) weapons or 2) materials that:* Page 2 of Attachment F refers to procedures and is not part of the policy.

New Business:

- **Approval of State Annual Report:** Motion by Tim, second by Tom to approve pages 1 through 7 of the annual report as presented, with a correction to the email address for Steve Patz and the addition of information for Kristen Wilhelm under section IV – Library Governance. Motion approved. Motion by Bob, second by Karen to approve page 8 – Statement Concerning Public Library System Effectiveness – and to indicate that MCFLS **did** provide effective leadership and adequately meet the needs of the library. Motion approved.
- **Cengage Patron Profile Analysis:** Report was reviewed.

Next regular Trustee meeting is Monday, March 27, 2017, 6:00 p.m. in Sievert Room.

Motion by Tim, second by Diane to adjourn the meeting. Motion approved. Adjourned at 7:54 p.m.