

**CITY OF FRANKLIN  
PERSONNEL COMMITTEE MEETING  
FRANKLIN CITY HALL HEARING ROOM  
9229 W. Loomis Road, Franklin, Wisconsin  
6:00 p.m., February 16, 2015**

**MINUTES**

- I. The February 16, 2015 Personnel Committee Meeting was called to order at 6:00 p.m. by Vice-Chair Wikel in the Hearing Room at City Hall. Members present were Wikel, Barber, Sakwinski, Wandtke, Alderman Schmidt, Alderman Dandrea, and Alderman Mayer. Members Brunner and Sheehan were excused. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn.

- II. Citizen comment period

There were no citizen comments.

- III. Welcome to our New Member – Linda Wandtke

New Member Linda Wandtke was introduced and welcomed to the group

- IV. Approval of Minutes of 1/19/2015.

Motion by Alderman Schmidt and seconded by Alderman Mayer to approve the minutes from 1/19/2015 as written. Motion Carried: Ayes – All.

- V. Approval of a Job Description for the Position of Director of Economic Development

Motion by Member Barber and seconded by Alderman Dandrea to recommend to the Common Council approval of the job description as presented incorporating appropriate realtor license language and legislative liaison modifications. Upon discussion several additional revisions were suggested (grammatical changes to the Education/Experience requirements to make it read easier and to remove the references to specific TIF District #'s on the top of page 3). Member Barber amended his motion to include approval with suggested changes. Alderman Dandrea amended his 2<sup>nd</sup>. Motion Carried: Ayes – All.

- VI. Update on the Classification and Compensation Study, including consideration of attendance at the Common Council's Committee of the Whole meeting of March 2, 2015, where the consultant will make a presentation and gather input on pay philosophy and pay plan.

Director of Administration Luberda gave an update on the study and what will be presented at the March 2nd Committee of the Whole meeting. No Action Taken.

- VII. Staffing Report

No Action Needed.

- VIII. Next Meeting Date

The next regularly scheduled meeting would be 3/16/2015 but Personnel Committee members are invited to attend the 3/2/2015 Committee of the Whole meeting also to hear and discuss information presented regarding the Classification and Compensation study.

IX. Adjournment

Motion by Alderman Mayer and seconded by Alderman Dandrea to adjourn the Personnel Committee meeting at 7:07 p.m. Motion carried: Ayes-All.