

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING MINUTES
February 13, 2012**

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:03 p.m. on Monday, February 13, 2012 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

- II. Roll Call
Present: Kris Barnekow; Marilyn Bolton; Robert Fedran; Renee Fuller; Patricia Nissen; Dr. John Palese; Dr. Henry Wengelewski, and Director of Health and Human Services, Ald. Kristen Wilhelm; Health Officer William Wucherer.

- III. Approval of 1/16/12 minutes
Marilyn Bolton motioned to approve the minutes and it was seconded by Robert Fedran. Motion carried unanimously.

- IV. Citizen Comment Period
None

- V. Unfinished Business
None

- VI. New Business
 - A. **Assessment**
 - 1. Milwaukee County Communicable Disease (SurvNet) and FHD Communicable Disease (WEDSS) Reports
A copy of each report was distributed for review.

 - 2. WI Div of Public Health Weekly Respiratory Surveillance Report
A copy of the surveillance report was distributed for review.

 - 3. Update on Pertussis and Parapertussis Investigation by FHD
A copy of the WI DPH Report on the current pertussis outbreak was distributed for review. Four diagnosed cases and 2 probable cases have been investigated by the FHD.

No Parapertussis cases have been investigated by the FHD.

 - 4. Adult Immunization Coverage – US, 2010, Report (CDC) MMWR, 2/3/12)
A copy of the CDC report was distributed for review. Adults have many opportunities to be vaccinated; Unfortunately, most adults do not receive vaccines

 - B. **Policy Development**
 - 1. Review & Possible Action Regarding Fee Structure for Residents & Non-residents Services Provided By the FHD
A copy of the Fee Structure for Immunization memo to the BOH was distributed for discussion. Through a federal vaccination grant (ARRA), the FHD received free vaccines for adults. The grant has ended 1/1/12. Currently, a vaccine administration fee is not charged to residents and a \$15 administration fee is charged to non-residents. The State Immunization Program would like to see uniformity in local health department fee structures, regardless of residency. The State also recommends that anyone on Badger Care or anyone who

cannot afford an administration fee be exempt. The BOH recommended no change in the current fee structure. In addition, the BOH will evaluate the WI Immunization Program statement about fee uniformity when it becomes available.

2. Review & Possible Action Regarding the Holiday Helping Hands Program Coordinated by the FHD

A copy of the Holiday Helping Hands memo was distributed for review. For the past 20 years, the FHD has provided this community service. In 2011, a person fraudulently represented fictitious family needs, was arrested but not prosecuted by the Milw. County District Attorney. The question was raised, should we continue Holiday Helping Hands. Four options were discussed. Option 1 is to stop the program altogether. Option 2 is to refer families to other community organizations. Option 3 is to find another organization to run Holiday Helping Hands. The final option is to continue doing Holiday Helping Hands and only accept referrals from the FHD caseload or school district employees. The BOH recommended option 4.

3. Review & Possible Action Regarding City Ordinance Relation to Dog Bites

A copy of a revised ordinance draft was distributed for review. The BOH recommended approval by the Common Council after City Attorney review.

C. Assurance

1. 2011 Sharps Collection Site Report
2. 2011 Radon Outreach Reach

A copy of the 2011 Sharps Collection Site Report was distributed for review. In 2011, 387 people properly disposed their sharps containers at the FHD. 67% of sharps are for diabetic care.

A copy of the 2011 Radon Home Screening Report was distributed for review. The FHD dispensed 306 radon test kits in 2011. The radon testing information was put in the City Newsletter, on the City website and in an article in the Franklin Citizen newspaper. Approximately half of radon screening results require no follow-up. The other half warrant additional screening and follow-up by homeowners.

VII. Program/Speaker

None

VIII. Announcements/Correspondence/Articles

A. Announcements

1. Community Education – “Kids In A Break” (flyer) 3/17/12
2. Family Movie Night, “Gnomeo & Juliet” (flyer) 4/12/12
3. WI Immunization Program Recognized for High Compliance Rates Among Young Children

A copy of the article was distributed for review. The FHD will be co-sponsoring this event with Performance Enhancement regarding family difficulties due to changes in children with blended families, divorces and cohabitation and how to help their children deal with the changes.

A copy of the flyer was distributed for review. The FT2 youth group is assisting with the movie night.

A copy of the report was distributed for review.

4. Dr. Henry Anderson
Appointed State
Health Officer A copy of the press release was distributed for review.

5. Karen McKeown
Appointed State Div of
Public Health
Administrator A copy of the release was distributed for review

B. Correspondence

1. District Attorney Letter
Not To Prosecute
Alleged Fraud Case A copy of the letter and article were distributed for review.

2. St. Martin of Tours
Letter of Appreciation
for City Employee
Food Donations A copy of the letter was distributed for review. The FHD collected 769 lbs of food for local food pantries with the employee food drive during the 2011 holidays.

C. Articles

1. "End of Epidemic?"
(autism) – [TIME
2/6/12] A copy of the article was distributed for review.

2. "Change in Autism
Definition Would Trim
Diagnosis Rate" – [MJS
1/20/12] A copy of the article was distributed for review.

3. "State Leads in Binge
Drinking" – [MJS
1/11/12] A copy of the article was distributed for review.

4. "Trend in Energy Intake
in US Between 1977
and 1996; Similar Shifts
Seen Across Age
Groups" (abstract) –
(OBES RES 2002,
May; 10 (5): 370-8] A copy of the article was distributed for review.

IX. Adjournment

Marilyn Bolton moved to adjourn the BOH meeting, seconded by Kris Barnekow. The meeting was adjourned at 8:42 p.m.