

Approved March 28, 2011

**Franklin Public Library Board of Trustees Meeting Minutes  
February 28, 2011**

The regularly scheduled meeting of the Franklin Library Board of Trustees was held February 28, 2011 in the Sievert Room, 9151 W. Loomis Road, Franklin, WI. The meeting was called to order by President Dave Adam at 6:00 pm.

**Present:** Dave Adam, Dennis McKnight, Karen Wesener, Diane Oleson, Alderman Doug Schmidt, Tom Loew, Mike Karolewicz, Bonnie Martins, Library and Director, Barbara Roark. **Excused:** Dr. Steve Patz **Public Comment:** None

**Approval of the Minutes from January 24, 2011:** Karen Wesener moved to approve the minutes, Alderman Doug Schmidt seconded. Motion carried.

**Committee Reports**

**Finance Committee:** T. Loew moved for approval of \$29,736.36 for vouchers. D. McKnight seconded. Motion carried.

**New Business:** B. Roark presented the State Annual Report. The Board reviewed it and clarification was made on sections of the report regarding the number of library services and library card numbers. D. McKnight moved to approve the report and Alderman D. Schmidt seconded. The motion carried. The MCFLS system effectiveness was discussed and it was explained by B. Roark that MCFLS provides automation and inter library borrowing. D. McKnight moved to approve system effectiveness and D. Schmidt seconded. The motion carried. Schedule of future Board meetings was presented and it will remain the 4th Monday of each month with the exceptions noted. A master calendar and listing of Board of Trustees information was also included in the packet and discussed.

**Personnel Committee:** B. Martins no report.

**Building and Grounds Committee:** D. McKnight explained the situation which had arisen regarding the breakdown of the air handling unit and that it needed replacement. Three bids were presented and Zien was chosen to replace the air handling unit. A motion was made by D. McKnight to give a \$50 gift certificate to Scott Thinner in appreciation for his help not only in this matter but his helpfulness in several building related matters. D. Oleson seconded. Motion carried.

**Foundation Report:** D. McKnight reported that the Library Foundation committee is planning a fund raising effort event on May 5, 2012 to raise \$50,000 to \$100,000. This will be the 10<sup>th</sup> anniversary of the opening of the library.

**Report of Strategic Planning Committee:** D. Adam explained that the plan separated into focus for the Library Foundation and the Board of Trustees. A team chaired by M. Karolewicz was appointed to work on an operational assessment. D. Adam will seek a foundation member for additional input. This will help to create a "wish list" by the end of the year.

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**President's Report:** D. Adam asked if Committee appointments as listed on roster are in agreement with the Board. There were no dissents. He also presented that the Board be given a more in depth review of technology at a quarterly meeting to keep us apprised of future needs in the library. B. Roark suggested that a good technical program might be a demonstration regarding the downloading of E-books.

**Director's Report:** Library Director B. Roark presented and the Board reviewed extensive data regarding circulation. It appears that the attendance may have somewhat leveled off which might be due to a slowed population growth in the city. It was noted that 77% of the Franklin population has library cards. Also the library came in under budget for 2010. As Director, her schedule included several meetings, the Chamber of Commerce dinner, participation in several other community libraries' educational and informational functions and meetings. Also the next MCFLS LDAC (Library Directors Advisory Council) meeting will be held at the Franklin Library. Bandwidth upgrade will be coming soon.

**Program Updates:**

March 2nd Health Department Meeting for April 9<sup>th</sup> program  
March 3rd LDAC Meeting Franklin  
March 9th Steampunk Crafts YA Program  
March 11th Mix and Mash It Up Game Night YA Program  
March 18th Lunch with Staci Program  
March 21st Spring Training Spring Reading Program Begins  
March 23rd Age of Excess: Victorians Going Over the Top with John Eastberg Program  
March 26th Spring Cleaning – perfect time to get organized! Program

**Next Meeting Date:** March 28, 2011

**Adjournment:** Alderman D. Schmidt moved to adjourn. T. Loew seconded. The motion carried. Mtg adj'd.