

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL, HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
Friday, December 11, 2009 - 2:15 p.m.**

MINUTES

- I. The December 11, 2009 Police & Fire Commission Meeting was called to order at 2:15 p.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall.

Members present were Commissioners Donohoo, Maher-Johnson, Omernik and Sass. Commissioner Bartels was excused. Also in attendance were Human Resource Coordinator Zahn, Fire Chief Martins, Police Chief Oliva and Assistant Fire Chief Bertram.

- II. Hiring Process for Franklin Firefighter/EMT's – The creation of a hiring process and qualifications.

President Donohoo explained that he had put together a draft of a hiring policy. The Commission went thru the document and gave their opinions of any changes. It was agreed that President Donohoo would make any adjustments to the document and the process will be approved with one motion at the following meeting. No Action Taken

- III. Hiring Process for Franklin Police Patrol Officers – The creation of a hiring process and qualifications.

Same as above for Firefighter/EMT hiring process

- IV. Promotions within the Franklin Police Department

Chief Oliva explained that Captain Martens was retiring in December. The position has been posted but the benefits for the position need to be clarified/changed. A new Ordinance was recommended by the Personnel Committee last Monday and it goes to Common Council on December 15th. President Donohoo said he will go to the Common Council meeting to show PFC support for the ordinance, if requested. All 4 members present said they support the changes.

- V. Future Agenda Items

It was agreed that the Commission will need a quick meeting to approve the final hiring processes for both departments.

- VI. Future Meeting Dates and Times - Thursday, 12/17/09 - 9:15 a.m.

- VII. Adjournment

Motion by Commissioner Sass and seconded by Commissioner Omernik to adjourn the Police & Fire Commission meeting at 3:30 p.m. Motion carried: Ayes-All.