

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL, HEARING ROOM
9229 W. Loomis Rd., Franklin, Wisconsin
4:30 p.m. December 10, 2008**

MINUTES

- I. The December 10th, 2008 Police & Fire Commission Meeting was called to order at 4:30 p.m. by Commissioner Donohoo in the Hearing Room at Franklin City Hall.

Members present were Commissioners Donohoo, Maher-Johnson, Bartels, Omernik and Sass. Also in attendance were Human Resource Coordinator Zahn, Fire Chief Martins, and Assistant Fire Chief Bertram,

- II. Approval of Minutes from October 29, 2008.

Motion by Commissioner Donohoo and seconded by Commissioner Sass to approve minutes with a change to item #IV removing the names of 5 candidates that were passed on for consideration due to their request per Section 19.26. Motion Carried: Ayes – All.

- III. Resignation of Andrew Gould as a Paramedic Lieutenant – Returned to Rank of Firefighter Paramedic. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider employment of public employees over which the Commission has jurisdiction and exercises responsibility. Specific items to be discussed include a request by an employee to return to his former position. The Commission may reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion was made by Commissioner Omernik and seconded by Commissioner Bartels to go into closed session at 4:34 p.m. It was discussed that items III, IV, and V would all be discussed while in closed session. Motion Carried: Ayes – All.

(See Action below item V.)

- IV. Promotion of Firefighter Paramedic John Young to the Position of Paramedic Lieutenant Effective December 10, 2008. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider employment of public employees over which the Commission has jurisdiction and exercises responsibility. Specific items to be discussed include the approval of a promotion to Paramedic Lieutenant. The Commission may reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

(See Action below item V.)

- V. Completion of Probationary Period of Paramedic Lieutenants Kevin Cech and Adam Remington. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider employment of public employees over which the Commission has jurisdiction and exercises responsibility. Specific items to be discussed include the approval of the end of probation for 2 Paramedic Lieutenants. The Commission may reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Bartels and seconded by Commissioner Sass to reconvene into open session at 5:05 p.m. Motion Carried: Ayes – All.

It was discussed that no action was necessary of the Commission of item III. There was a motion by Commissioner Omernik and seconded by Commissioner Maher-Johnson to place the resignation on file. Motion Carried: Ayes – All.

During closed session the promotion of Firefighter Paramedic John Young was discussed. The Chief and Assistant Chief discussed why he was their choice for promotion. The Commission asked Firefighter Young several questions.

Motion by Commissioner Sass and seconded by Commissioner Bartels that the City of Franklin Fire Department Firefighter Paramedic John Young be appointed to the City of Franklin Fire Department position of Paramedic Lieutenant effective 12/10/08. Further, said appointment is subject to a 1 year probationary period effective 12/10/08. This probationary period can be extended by the Commission. This probationary period ends without any further action by the Commission. Finally, the Fire Chief shall inform the Commission of Young's progress at least quarterly. Motion Carried: Ayes – All.

It was also discussed during closed session that when Lieutenants Cech and Remington were promoted it was not clear whether the Commission needed to approve them being taken off probation. In the future no action would be necessary from the Commission for their probationary period to be completed.

Motion by Commissioner Sass and seconded by Commissioner Bartels the Probationary Lieutenants Cech and Remington have successfully completed their probationary status and their probationary status ends 11/19/08. Motion Carried: Ayes – All.

VI. Hiring Process for Firefighters/EMT's – Discussion and Action Concerning the Creation of a Hiring Process

It was discussed and agreed that in an emergency CPAP qualified candidates would be given preference to positions. It was also agreed that a degree should be from an accredited university. It was agreed that a special meeting would be held in January to finalize the rest of the firefighter hiring process.

VII. Update on the Hiring of Police Patrol Officers

The Police Chief informed the Commission that one candidate that was interviewed and passed on by the Commission had dropped out of the selection process. Background checks, etc. for other candidates is continuing.

VIII. Future Agenda Items

No discussion or action taken.

IX. Future Meeting Dates & Times

It was agreed the next meeting would be held on Thursday 1/15/09 at 3:00 p.m.

X. Adjournment

Motion by Commissioner Bartels and seconded by Commissioner Omernik to adjourn the Fire and Police Commission meeting at 5:22 p.m. Motion carried: Ayes-All.