

CITY OF FRANKLIN
BOARD OF HEALTH MEETING MINUTES
December 10, 2007

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:04 p.m. on Monday, December 10, 2007 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call
Present: Kris Barnekow, Robert Fedran, Renee Fuller, Ald. Pete Kosovich, Patricia Nissen, Dr. John Palese, Henry Wengelewski, and Director of Health and Human Services, William Wucherer.
Excused: Marilyn Bolton
Absent: none
- III. Approval of 9/17/07 & 11/12/07 minutes
Ald. Pete Kosovich made a motion to accept the BOH minutes from 9/17/07 and the motion was seconded by Robert Fedran. Motion carried unanimously. Robert Fedran made a motion to accept the BOH minutes from 11/10/07 and the motion was seconded by Kris Barnekow. Motion carried unanimously.
- IV. Citizen Comment Period
None
- V. Unfinished Business
- A. Public Comment
Submitted on Behalf of the BOH To Dept. of Health & Human Services on the "draft guidance on allocating & targeting pandemic influenza vaccine"
A copy of the e-mail was distributed for review. Director of Health and Human Services William Wucherer submitted a letter on behalf of the BOH saying after having reviewed the document, they found it to be a step in the right direction toward prioritization plans for use of medicines/vaccines to address a pandemic influenza outbreak.
- B. Annual Signing of the Vision and Mission Statement for the FHD
The Vision and Mission Statement was signed by all attending BOH members.
- VI. New Business
- A. **Assessment**
1. Report of Communicable Disease in Milw. County (SurvNet) & the City of Franklin
A copy of the SurvNet report was distributed for review. There have been 9 referrals to the FHD in November.
2. Weekly Surveillance Report Influenza & Other Respiratory Viruses
A copy of the DHFS report was distributed for review. Influenza-like symptoms have been low throughout the State of WI.

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3. Influenza Prevention Activities and the FHD
A copy of the DHFS press release and newspaper articles were distributed for review. Wisconsin has had its first diagnosed case of influenza. The FHD has given over 2,300 flu shots, including 300 for children. A recent MJS newspaper article erroneously reported people were not being informed that thimerosal is included in their influenza vaccinations. The FHD provides vaccine information sheets regarding the influenza vaccine which includes information about thimerosal. The Franklin Health Department receives a small amount of Thimerisol-free flu vaccine from the State of WI for children's flu vaccinations.
 4. Ground Beef USDA Recall
A copy of the MJS article was distributed for review. A company in Green Bay, WI recalled 96,000 lbs. of ground beef distributed but there were no diagnosed cases in WI.
 5. Summer Report of Illness Among City of Racine Middle School Children in 10/07
A copy of the DHFS investigation report was distributed for review. Three middle schools in Racine were closed after children exhibited sudden onset of GI illness. The report did not identify a specific cause, but all flour soft taco shells by Del Rey Inc were recalled.
 6. Immunization Practice Update
A copy of the Wisconsin Immunization Registry (WIR) information was distributed for review. There are over 5 million people with vaccination records in the system, with 10,000 active users. Franklin is at 99.8% compliance of school age children having received mandatory vaccinations.
- B. Policy Development**
1. "Memorandum of Understanding between the City of Franklin Health Dept. & Mass Clinic Sites" – Review & Recommendation to Approve For Common Council Action
A copy of the MOU was distributed for review and recommendation to approve and be sent to the Franklin Common Council for approval. This MOU was drafted to approach ideal facilities within Franklin for use as a mass clinic site. Ald. Pete Kosovich made a motion to recommend approval of the MOU for Common Council Action and Patricia Nissen seconded the motion. Motion carried unanimously.
 2. Review & Discussion of Proposed Revision of Ordinance Chapter 138, (Food & Restaurant Establishments)
A copy of the draft Ordinance was distributed for review. BOH members requested the proposed ordinance be discussed at the January 2008 meeting when proposed inspection fees will be proposed by the Health Officer. License permit fees for the 2008/09 licensing period must cover the full cost associated with payment of registered sanitarian services through an approved common council MOU with the City of Oak Creek.

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3. Statewide Smoking Ban Legislation Appears Stalled, Update from WAHLDAB Public Affairs Committee

A copy of the WAHLDAB notice was distributed for review.

C. Assurance

1. Franklin Senior Health & Wellness Day Report – 10/16/07

A copy of the report was distributed for review.

2. A Public Health Report Preparing For Emergencies from the Milwaukee/Waukesha Consortia

A copy of the Milwaukee/Waukesha Consortia report was distributed for review. It outlines the planning, collaboration, training and infrastructure needs for mass clinics.

3. Smoke-Free News, Winter 2007 Issue #26

A copy of the Smoke-Free News was distributed for review. the Quit Line is emphasized in this issue.

4. City of Franklin Employee Food Pantry Drive

A copy of the food drive e-mail was distributed for review. Bins are set up in Franklin City Hall, at the Police Dept., Fire Dept., and at the Library for food collection.

VII. Program/Speaker –

None

VIII. Announcements/
Correspondence/Articles

A. Announcements

None

B. Correspondence

1. Letter of Intent To Become an Agent of WI DHFS

A copy of the letter was distributed for review.

2. Letter of Intent To Become an Agent of WI DATCP

A copy of the letter was distributed for review.

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C. Articles

1. "Franklin Schools Confront Scare After Staph Infection (Franklin NOW 11/15/07) A copy of the article was distributed for review.
2. "Kentucky Schools Close due to Staph Infection" (MJS 10/28/07) A copy of the article was distributed for review.
3. "Safety Plan Flawed At Pot Pit Plant, USDA Says" (MJS 10/16/07) A copy of the article was distributed for review.
4. "Sex Diseases Still Rising: Chlamydia Is Leader (NY TIMES 11/14/07) A copy of the article was distributed for review.

IX. Adjournment

Ald. Pete Kosovich made a motion to adjourn and Patricia Nissen seconded it. Motion carried unanimously. The meeting was adjourned at 8:20 p.m.