

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING MINUTES
December 10, 2012**

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:00 p.m. on Monday, December 10, 2012 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call
Present: Kris Barnekow; Robert Fedran; Patricia Nissen, Dr. Henry Wengelewski, and Director of Health and Human Services, Ald. Kristen Wilhelm; Health Officer William Wucherer.
Excused: Dr. John Palese and Renee Fuller
Absent: Marilyn Bolton
- III. Approval of 9/10/12 minutes
Robert Fedran motioned to approve the minutes and it was seconded by Kris Barnekow. Motion carried unanimously.
- IV. Citizen Comment Period
None
- V. Unfinished Business
A. Update on Public Health Nursing Case Management & CDC Follow Up for Sexually Transmitted Disease
A copy of the report was distributed for review. In the Franklin Public Schools, the human growth and development curriculum is integrated throughout the grades, especially 6th through 12th grades. STDs are taught at the high school level in senior year. A curriculum review is due next school year. The school district will be seeking community volunteers.

A copy of the revised STI treatment recommendations were distributed for review. The CDC made a recommendation regarding treatment of Gonorrhea or Chlamydia. Expedited partner therapy can treat for both diseases which would hopefully a decrease of these 2 diseases where this would be implemented
- VI. New Business
A. **Assessment**
1. Milwaukee County Communicable Disease (SurvNet) and Franklin Communicable Disease (WEDSS) Reports
A copy of the WI Dept of Health Services (DHS) report was distributed for review. In Milwaukee County during 2012, there have been approximately 500 fewer cases of communicable disease than in 2011. STDs are the most reported diseases.

Franklin Health Department is investigating fewer Pertussis cases at this time. The outbreak may be weaning.

There was only 1 social service referral and no dog bites.
2. 2012 Pertussis Outbreak Update
A copy of the WI DHS report was distributed for review. There have been 341 new cases of Pertussis identified in WI since last month. The FHD is still giving the Tdap vaccine to adults.

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| 3. WI DHS Respiratory Virus Surveillance Report including a Season Influenza Update | A copy of the report was distributed for review. WI is below the threshold of influenza activity within the U.S. In Wisconsin, there is some local activity of influenza throughout the state. The three strains in the flu vaccine are a match for the strains found in confirmed cases of influenza. There have been approximately 130 confirmed cases of influenza diagnosed in WI.

The FHD has given over 1,500 influenza vaccinations this season. |
| 4. 2012 Daycare Immunization Audit Report | A copy of the audit report was distributed for review. The WI Administrative Rule requires students be fully vaccinated. This rule includes daycares. Franklin has 10 daycares and over 350 records for children, ages 2-4 years that were reviewed. The audit demonstrated a 96% vaccination compliance within the daycares and only 15 waivers were on file. |
| 5. 2012/13 Student Immunization Compliance Summary Report | A copy of the summary report was distributed for review. Franklin schools had a 99.9% compliance rate. Wisconsin schools average approximately a 92% compliance rate while the City of Milwaukee school system struggles behind with a 82%.student immunization compliance rate. |

B. Policy Development

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| 1. 2013 Wage/Benefit Adjustment for Registered Sanitarian | A copy of adjustment notice was distributed for review. The 2012/13 license fee schedule was discussed. In addition, the current intergovernmental agreement for sanitarian services requires Common Council approval if sanitarian wages and benefits increases exceed 3%. This will occur in 2013. The Health Officer will make recommendations in February in the event that license fees must increase. |
| 2. Annual FHD Vision & Mission Statement Approval | A copy of the vision and mission statement was distributed for review. Board members signed the statement signaling approval of the department's vision and mission |

C. Assurance

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| 1. "10 Steps to Memory Fitness – Super Noggin" Program Evaluation (11/14/12) | A copy of the program evaluation was distributed for review. |
| 2. "The Truth about Tobacco" – 18 th Annual Art Billboard Contest (Dec 2012) | A copy of the Billboard Art Contest Form was distributed for review. Kathy Hahn, R.N., has already completed the classroom presentations to 370 seventh graders at Forest Park Middle School. There are prizes for the top 3 winners. |
| 3. 2012 Adult Education Speaker Series – Summary Table | A copy of the summary table was distributed for review. |
| 4. "Partner in Food Safety" Restaurant and Retail Food Establishment Guide | A copy of the <u>Partner In Food Safety</u> binder was distributed for review. Each licensed establishment that sells food in Franklin is given a binder at the annual inspection. It provides resources and contact information as well as the State of WI Food Code. |

It includes Food Safety Fact Sheets with problem areas and laminated signage for posting in their establishments.

VII. Program/Speaker

None

VIII. Announcements/
Correspondence/
Articles

A. Announcements

1. Franklin Teens Fighting Tobacco receives "Friends of Franklin Public Schools" Award – 12/12/12

A copy of the letter for review.

B. Correspondence

C. Articles

1. "Childhood Immunization Services Shift Focus" – (Franklin City Newsletter, Dec 2012)

A copy of the article was distributed for review.

IX. Adjournment

A motion to adjourn the BOH meetings was made by Kris Barnekow and seconded by Patricia Nissen. It was carried unanimously. The meeting was adjourned at 8:35 p.m.