

**CITY OF FRANKLIN
PARKS COMMISSION MEETING
MINUTES
August 10, 2015**

Approved
September 14, 2015

CALL TO ORDER

- I. Chairman Dave Pautz called the August 10, 2015 regular meeting of the Parks Commission to order at 7:00 p.m. in the Hearing Room of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Chairman Pautz, Alderwoman Susanne Mayer (arrived at 7:02 p.m.) and Commissioners James Bartoszek, Anthony Megna, Philip Nickerson, and Mary Remington. Superintendent of Public Works Jerry Schaefer and Planner II Orrin Sumwalt were also present. Alderwoman Janet Evans was in attendance.

CITIZEN COMMENT PERIOD

- II. The citizen comment period was opened at 7:00 p.m. and closed at 7:02 p.m. Two citizens came forward with comments and concerns regarding the potential development of Planned Mini Park No. 5 on Outlot 4, Fairways of Franklin Addition No. 1.

Commissioner Megna moved to take agenda Item V.D. out of order for immediate discussion and recommendation regarding the action requested by the Common Council to schedule a neighborhood information meeting for the potential development of Planned Mini Park No. 5 on Outlot 4, Fairways of Franklin Addition No. 1 Subdivision. Seconded by Commissioner Bartoszek. On voice vote, all voted 'aye'. Motion carried. (See Item V.D. for action taken.)

APPROVAL OF MINUTES

Regular Meeting Minutes
July 13, 2015

III.

- A. Commissioner Nickerson moved and Commissioner Megna seconded approval of the minutes of the regular meeting held July 13, 2015 as corrected at Item II. On voice vote, all voted 'aye'. Motion carried.

UNFINISHED BUSINESS:

Kayla's Krew playground project
status update.

IV.

- A. Superintendent of Public Works Schaefer updated the Parks Commission on the progress to date of the Kayla's Krew Playground project. He reported that the location has been leveled, graded and orange protective fencing installed. Access remains open to trails within Franklin Woods Nature Center. No action needed, none taken.

2016 Budget. Parks Commission
request for information on
personnel additions, Capital Outlay
Fund needs, Equipment Revolving
Fund needs, Street Improvement
Fund needs and Major Capital
Expenditures to be made with
borrowed funds.

- B. Discussion regarding the 2016 Parks Budget included the inclusion of a restroom facility at Market Square Park per Common Council request, and the change of Mini Park No. 5 from acquisition to development.

Motion by Commission Bartoszek to request Common Council review, consideration and approval of the 2016 Parks Budget and Capital Improvement request.

Item IV.B. continued

Commissioner Nickerson seconded the motion. On voice vote, all voted 'aye'. Motion carried.

Parks maintenance report.

- C. Superintendent of Public Works Schaefer presented the Parks maintenance report and indicated the pickle ball courts will be painted soon, and the exercise equipment is scheduled for installation at Ernie Lake Park. He also informed the Parks Commissioners that the drinking fountains located at the volleyball courts located at Lions Legend Park are being maliciously filled with sand and are being monitored for damage. No action needed, none taken.

NEW BUSINESS

Commission recommendation upon the naming of the Southbrook trail as directed by the Common Council on July 21, 2015 as part of its determination to award a contract for engineering services to design the trail.

V.

- A. Commissioner Nickerson moved to recommend to Common Council to refer the naming of Southbrook Trail to Robinwood Elementary School students for recommendations, with the winning entry to receive a savings bond. Seconded by Commissioner Bartoszek. On voice vote, all voted 'aye'. Motion carried.

2015 six month financial reports - park spending and impact fees ending June 30, 2015.

- B. Discussion only regarding the 2015 six month financial reports on park spending and impact fees ending June 30, 2015. It was noted that expenditures required to be made in 2015 have been made. No action needed, none taken.

Posting of dog bite poster on public dog walking paths in the City as recommended by the Health Department.

- C. Commissioner Remington moved to continue utilizing the present and existing green park use and dog signs instead of additionally posting the requested dog bite poster recommended by the Health Department, with additional wording added to current "Welcome" signs identifying the maximum penalty of a \$250 fine for failure to leash, curb, and clean up after your dog. This fine, per Franklin Ordinance 80.11, is also indicated on signs posted at the dog waste stations. Seconded by Commissioner Nickerson. On voice vote, all voted 'aye'. Motion carried.

Common Council direction on August 4, 2015 to City staff to set up a neighborhood information meeting for the potential development of Planned Mini Park No. 5 (PM5) on Outlot 4, Fairways of Franklin Addition No. 1 Subdivision (9660 South 35th Street), with notice of the meeting to also provide notice pursuant to *State ex rel. Badke v. Greendale Village Board* that a majority of the Common Council may attend the neighborhood meeting, though the Common Council will not take

- D. Commissioner Nickerson moved to schedule and hold a neighborhood informational meeting for the potential development of Planned Mini Park No. 5 on Outlot 4, Fairways of Franklin Addition No. 1 Subdivision (9660 South 35th Street) on Monday, September 14, 2015 at 5:00 p.m., to be held in the City of Franklin Community Room, 9229 West Loomis Road. Alderwoman Mayer seconded the motion. On voice vote, all voted 'aye'.

Item V.D. continued

formal action at the neighborhood meeting.

Future retail development in the area of South 76th Street and West Rawson Avenue/West Loomis Road.

Future mixed-use business light industrial, commercial, residential and nature conservation public park development in the area of West Loomis Road and West Ryan Road.

Future Business Park development in the area of South 27th Street and West County Line Road.

NEXT MEETING DATE

ADJOURNMENT

E. Information only regarding the future retail development in the area of South 76th Street and West Rawson Avenue/West Loomis Road. No action needed, none taken.

F. Discussion regarding the area of West Loomis Road and West Ryan Road for future mixed-use business light industrial, commercial, residential and nature conservation public park development. It was noted to begin planning land acquisition for a community park near this development. No action taken, none needed.

G. Information only regarding the future business park development in the area of South 27th Street and West County Line Road. No action needed, none taken.

VI. The next scheduled meeting of the Parks Commission is Monday, September 14, 2015 at 7:00 p.m.

VII. Commissioner Nickerson moved and Commissioner Megna seconded to adjourn the Parks Commission meeting of August 10, 2015 at 9:05 p.m. All voted 'aye', motion carried.