

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
August 19, 2015 @ 4:00 p.m.**

MINUTES

- I. The August 19, 2015 Police & Fire Commission Meeting was called to order at 4:00 p.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall. Members present were Commissioners Donohoo, Lindner, Nelson and Sass (arrived at 4:06). Commissioner Maher-Johnson were excused. Also in attendance was Police Chief Oliva and Captain Spak.

- II. Approval of the Minutes from 6/8/2015 and 7/22/2015.

Motion by Commissioner Lindner and seconded by Commissioner Nelson to approve the 6/8/2015 and the 7/22/2015 minutes as written. Motion Carried: Ayes – All.

- III. Hiring of Police Patrol Officer – The hiring/employment of Adam T. Graf as a City of Franklin Police Patrol Officer.

Motion by Commissioner Nelson and seconded by Commissioner Lindner that Adam T. Graf is hereby appointed to the position of City of Franklin Police Patrol Officer effective 8/24/2015. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission reports of his progress as required by the Commission. Motion Carried: Ayes – All.

- IV. Hiring of Police Patrol Officer – The hiring/employment of Scott M. Mueller as a City of Franklin Police Patrol Officer.

Motion by Commissioner Sass and seconded by Commissioner Lindner that Scott M. Mueller is hereby appointed to the position of City of Franklin Police Patrol Officer effective 8/24/2015. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission reports of his progress as required by the Commission. Motion Carried: Ayes – All.

- V. Hiring of Police Patrol Officer – The hiring/employment of Mackenzie C. Koster as a City of Franklin Police Patrol Officer.

Motion by Commissioner Lindner and seconded by Commissioner Nelson that Mackenzie C. Koster is hereby appointed to the position of City of Franklin Police Patrol Officer effective 8/24/2015. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission reports of his progress as required by the Commission. Motion Carried: Ayes – All.

- VI. Hiring of Police Patrol Officer – The hiring/employment of Margarita L. Garnica as a City of Franklin Police Patrol Officer.

Motion by Commissioner Nelson and seconded by Commissioner Sass that Margarita L. Garnica is hereby appointed to the position of City of Franklin Police Patrol Officer effective 8/24/2015. Said appointment is subject to a 1 year introductory period, commencing on the effective date of her appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission reports of her progress as required by the Commission. Motion Carried: Ayes – All.

- VII. Police Department Patrol Hiring Process Update

The Commission discussed that the list that Garnica was hired from is now expired. Of the last 4 candidates on the list 1 took another position, 1 didn't respond and 1 is no longer interested.

There is one person going thru a background check from the last hiring list. If that applicant does not work out a new process will need to be conducted.

- VIII. Police and Fire Department Informational Items

No additional items were discussed.

- IX. Future Meeting Dates and Agenda Items

It was discussed that an additional meeting will need to be scheduled once the promotions are selected and if the new officer is ready to be appointed.

- X. Adjournment

Motion by Commissioner Lindner and seconded by Commissioner Nelson to adjourn the Police & Fire Commission meeting at 4:27 p.m. Motion carried: Ayes-All.