**CITY OF FRANKLIN**
**TECHNOLOGY COMMISSION MEETING MINUTES**
**AUGUST 20, 2013**

I.    The August 20, 2013 Technology Commission Meeting was called to order at 5:07 p.m. by Chairman Meade in the Hearing Room of Franklin City Hall. Director of Administration Mark Luberda took roll call; a quorum was present.

Members present were Meade, Strowig, Herman, Alderman Mayer, Webler, and Murphy. Members Galusha and Surana were excused. Members Kane and Giza were absent. Also in attendance were Director of Administration Mark Luberda, Police Chief Rick Oliva, Inspector of Police Gaylord Hahn, Captain Joe Noel, Phil Markworth and Brian Harmon of Heartland Business Systems, and Jason Pedersen with BayCom.

II.   Citizen Comment Period – No citizen comments were made.

III.  Review and approval of the May 22, 2013 Meeting Minutes.

Motion made by Member Strowig and seconded by Member Webler to approve the May 22, 2013 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

IV.   Police Station Video System

Police Chief Rick Oliva, Inspector Gaylord Hahn, Captain Joe Noel, Phil Markworth from HBS, and Jason Pedersen with BayCom were all in attendance for this item. The item was presented to the Technology Commission.

Motion made by Alderman Mayer and seconded by Member Strowig to recommend to the Common Council approval for the Police Department to proceed with the Police Station Video System Update to IP Network project and revise a formal retention policy for implementation and prepare a risk remediation plan if the server goes down. Upon vote, Ayes-All, motion carried.

V.    2014 Information Technology Capital Budgets.

Director of Administration Mark Luberda presented the 2014 Information Technology Capital Budgets to the Commission. Discussion was held.

Motion made by Member Strowig and seconded by Member Murphy to recommend to the Common Council approval of the IT Capital Budgets as stipulated. Upon vote, Ayes-All, motion carried.

VI.   City Hall Backup Security System

Director of Administration Mark Luberda and Brian Harmon of Heartland Business Systems presented this item to the Commission. Discussion was held.

Motion made by Member Webler and seconded by Member Strowig to recommend approval of $10,000 to properly address a backup security system in the long term for the City. Upon vote, Ayes-All, motion carried.

VII. Technical Issues Review

No items to report.

VIII. Director's Report on IT Operations (No Action Required)

No items to report.

IX. Future Agenda Items.

Cable TV
Information Technology Strategy Plan
Update on Court System

X. Next Meeting Date and Time – September 25, 2013

XI. Adjournment

Motion made by Member Webler and seconded by Member Strowig to adjourn the August 20, 2013 Technology Commission Meeting. Upon vote, Ayes-All, motion carried.