

**CITY OF FRANKLIN  
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES  
August 19, 2013**

- I. The August 19, 2013 Civil Service Sub-Committee Meeting was called to order at 6:00 p.m. by Chairperson Brunner in the Alderman's Room of City Hall.

Members present were Brunner, Green, Wikel, Barber and Alderman Dandrea (arrived at 6:02 p.m.). Human Resources Coordinator Zahn was also in attendance.

- II. Approval of the Minutes from July 15, 2013.

Motion by Member Green and seconded by Member Wikel to approve the minutes as written. Motion Carried: Ayes – All.

- III. a. Certification of an External Hiring List for the position of Clerk/Typist.

Motion by Member Green and seconded by Member Barber to certify the top 43 applicants, which have the required minimum qualifications. Motion Carried: Ayes – 3, No – 1 (Wikel).

- b. Certification of an External List for Dispatcher

Motion by Member Green and seconded by Member Barber to certify the candidates that took the written test and scored an 80% or higher. Motion Carried: Ayes – All.

- c. Certification of an External List for Shelver

Motion by Member Green and seconded by Alderman Dandrea to certify all applicants on the list except that 2 applicants that aren't available to work the posted job hours. Motion Carried: Ayes – 3, No – 1 (Wikel).

- IV. Future Meeting Dates and Agenda Items

No future meeting dates are needed at this time.

- IV. Adjournment

Motion by Member Green and seconded by Alderman Dandrea to adjourn at 6:14 p.m. Motion Carried: Ayes – All.