

**CITY OF FRANKLIN  
TECHNOLOGY COMMISSION MEETING MINUTES  
AUGUST 22, 2012**

- I. The August 22, 2012 Technology Commission Meeting was called to order at 6:03 p.m. by Chairman Meade in the Hearing Room of Franklin City Hall. Director of Administration Mark Lubberda took roll call; a quorum was present.

Members present were Meade, Herman, Webler, Giza, Surana, and Murphy. Members Strowig, Galusha, and Alderman Olson were excused. Members Kane and Kaufman were absent. Also in attendance were Director of Administration Mark Lubberda and Dennis McDonald of Heartland Business Systems.

- II. Citizen Comment Period – No citizen comments were made.

- III. Election of Chair & Vice Chair

Motion made by Member Webler and seconded by Member Surana to nominate Member Meade as Chair. Motion made by Member Giza and seconded by Member Webler to nominate Member Strowig as Vice Chair.

Chairman Meade called for further nominations. Hearing none, nominations were closed.

Upon vote of the above motions, Ayes-All, motions carried.

- IV. Review and approval of the March 28, 2012 Meeting Minutes.

Motion made by Member Webler and seconded by Member Herman to approve the March 28, 2012 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

- V. Ordinance Amending the Number of Members that Comprise a Quorum

Director of Administration Mark Lubberda informed the Committee that the Common Council adopted an Ordinance amending the number of members that comprise a quorum for the Technology Commission to 5 instead of 6 members. Discussion was held. No action required.

- VI. 2013 Information Technology Draft Capital Budget & Projects

Director of Administration Mark Lubberda and Dennis McDonald presented this item to the Commission.

Motion made by Member Giza and seconded by Member Webler to approve the 2013 Information Technology Capital Budget & Project report as submitted and recommend it to be approved. Upon vote, Ayes-All, motion carried.

**TECHNOLOGY COMMISSION MEETING MINUTES**  
**AUGUST 22, 2012**  
**PAGE 2**

VII. Replacement Workstation Recommendations 2013/2014

Director of Administration Mark Luberda and Dennis McDonald presented this item to the Commission. Discussion was held. Informational item only; no action taken.

VIII. Technical Issues Review

Director of Administration Mark Luberda and Dennis McDonald presented the following technical issues to the Commission. No action taken.

- a. Open Source Firewall Solution - Mr. Luberda and Dennis McDonald explained this item to the Commission. Discussion was held.
- b. Replacement Workstation Vendor – Dennis McDonald informed the Commission that the City is now using Milwaukee PC instead of Dell for their computers, saving money and quicker turn-around time. Discussion was held.
- c. Internal GIS Web Interface – Dennis McDonald informed the Commission of some new additions by the GIS staff that have been added to the City’s new GIS web interface that is being used by different departments, especially the Fire Department. Discussion was held.

IX. Director’s Report on IT Operations (No Action Required)

- a. Advanced Authentication Update – Mr. Luberda informed the Commission that Phoenix was able to convince the software company that the City/Police Department meet the standards of authentication so the added cost of software, etc. is no longer needed.
- b. Enhanced IT Staff Coordination – Mr. Luberda informed the Commission that the IT staff has for about the last 3 weeks been switching locations weekly between City Hall and the Police Department and working together able to coordinate more with each other, work on solutions together, brain storm together, and cross-train together. Dennis McDonald noted that the system has been working very well.
- c. Emergency Internet Access Solution – Dennis McDonald informed the Commission that they are looking to purchase a backup connection that will allow IT to serve our web services, GCS for tax, E-mail, etc. in case our Time Warner Cable connections ever go down. This backup connection would be via a Verizon 4G hotspot connection. Discussion was held.

X. Future Agenda Items

Update on the e-PlanSoft Electronic Building Plan Submittals Software.

XI. Next Meeting Date and Time – September 26, 2012 at 6 p.m.

XII. Adjournment

Motion made by Member Webler and seconded by Member Murphy to adjourn the August 22, 2012 Technology Commission Meeting at 8 p.m. Upon vote, Ayes-All, motion carried.