

**CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
AUGUST 26, 2009**

- I. The August 26, 2009 Technology Commission Meeting was called to order at 6:07 p.m. by Chairman Meade in the Hearing Room of Franklin City Hall.

Members present were Meade, Strowig, Herman, Alderman Olson, Webler, Maersch, and Mittelstadt. Members Galusha, Kane, Kaufman, and Surana were excused. Also in attendance was Director of Administration Mark Luberdia and representatives from Connection Strategies Enterprise, Inc. (CSEI).

- II. Citizen Comment Period – No citizen comments were made.

- III. Review and approval of the July 22, 2009 Meeting Minutes.

Motion made by Alderman Olson and seconded by Member Herman to approve the July 22, 2009 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

- IV. Election of Chair & Vice Chair.

Motion made by Alderman Olson and seconded by Member Maersch to nominate Member Scott Meade as Chair and Member Greg Strowig as Vice Chair of the City of Franklin Technology Commission.

Motion made by Alderman Olson and seconded by Member Maersch to close nominations for election of Chair and Vice Chair. Upon vote, Ayes-All, motion carried. On the motion to elect Member Scott Meade as Chair and Member Greg Strowig as Vice Chair of the City of Franklin Technology Commission, without any objections, the vote was to be recorded as unanimous.

- V. Electronic Patient Care Records Proposal (referred from the Finance Committee)

Assistant Fire Chief Lloyd Bertram presented to the Commission a summary of the Electronic Patient Care Records proposal that was included in the meeting packet. Discussion was held.

By consensus, the Commission would like to see the proposed contract language, specifically with concern to the length of the contract, but supports the move to electronic records.

- VI. Network Planning & Capital Budget Planning for 2010-2012 Budget, Including Presentation by CSEI on N-able and NexVue (Network Management and Monitoring Products)

Norb Kopka, Eric Butler, Phil Markworth, and David Brown of CSEI made a presentation to the Commission on network management and monitoring products in general and discussed N-able and NexVue products specifically.

Discussion was held. Mr. Kopka offered to pull together an evaluation of the return on investment for such products. Member Webler requested further information as to specifically how these products relate to the Strategic Plan and, by consensus, members requested further detail on specifically what devices or systems are being monitored or tracked. No action was taken at this time.

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VII. Franklin Police Department Wireless Network Plan Implementation

Phil Markworth presented a summary of the plan to implement a wireless network in the Police Department. Discussion was held. Director of Administration Luberda noted that the intent of the agenda item was to get input from the Commission as to whether or not members had concerns or issues related to establishment of this wireless network. Mr. Luberda noted that without objection from the Commission, staff would move forward with implementation. Discussion was held. No objections were stated. No action was taken.

VIII. System Documentation and Documentation Audit

Director of Administration Luberda indicated that the system documentation audit had been completed on August 4, 2009. Member Strowig, who performed the evaluation, provided an explanation on the audit that was performed. He reported that, in general, documentation was organized and thorough. He noted that there was still room for improvement and that items have been identified as yet to be completed but that overall documentation was much better than it had been in previous years. He noted that CSEI has made very good progress on the documentation. No action was taken.

IX. Director's Report

Director of Administration Luberda informed the Commission of the timeline for completion of the deliverables in the EDITAPP project. This was a follow-up to the last meeting where the Commission requested such information. Mr. Luberda noted that progress was once again being made on the project.

X. Next Meeting Date and Time – September 23, 2009 at 6 p.m. Alderman Olson requested that the Integrated Video/Audio Internet Media Streaming & Distribution System be placed on the next agenda.

XI. Adjournment

Motion made by Alderman Olson and seconded by Member Herman to adjourn the August 26, 2009 Technology Commission Meeting at 8:12 p.m. Upon vote, Ayes-All, motion carried.