

**FRANKLIN – OAK CREEK
JOINT 27TH STREET STEERING COMMITTEE**

Oak Creek City Hall, Solarium Conference Room

Thursday, August 27, 2009 – 5:30 p.m.

Meeting Minutes (approved 2/25/10)

I. Call to Order

II. Introduction of James Kerr as Franklin's second appointee to the 27th Street Steering Committee

Chairman Olson introduced Jim Kerr as the newest appointee by the City of Franklin to the 27th Street Steering Committee.

III. Roll Call

Members Steve Olson, Tom Michalski, Marie Myszkowski and Jim Kerr were present. Also present were Doug Seymour (City of Oak Creek), Mark Kaminski (HNTB), Ashley Booth (HNTB, Mark Hanson (South Suburban Chamber) and Ted Grintjes.

IV. Citizen Comment Period

The floor was opened to citizen comments and closed upon no citizens expressing the desire to be heard.

V. Approval of Minutes

No action was taken. The approval of these minutes was held until the next steering committee meeting.

VI. Business

A. Discussion on status of remaining marketing items per the existing supplemental contract with the Zizzo Group including, but not limited to possible action on disposition of remaining contract items.

Steve Olson stated that he asked that this be placed on the agenda. He went over the to-date expended costs on the Zizzo Group (ZGA) subcontract. Given the lack of activity on the marketing front, he did not think it was fair to the Councils or communities to have \$120,000 sitting out there in an open contract. Doug Seymour noted that he did not believe that the communities were in the position to make use of the remaining items on the contract, and would be in favor of evaluating whether to continue with the remaining budgeted items. Tom Michalski and Marie Myszkowski had questions about the to-date expenditures and the pro bono work that was performed by ZGA on the website.

The Committee asked that HNTB revise the figures and let the committee know what budget remains.

Steve Olson suggested that the committee inform ZGA that all marketing activities are suspended until further notice.

B. Update on August 13, 2009 WisDOT Coordination meeting including Local Cost Share, Safety Audit Study, Roundabouts and the WisDOT preferred typical cross section for 27th Street

Ashley Booth gave the steering committee an update on the WisDOT coordination meetings. He indicated that the Road Safety Audit is to be completed after Labor Day or mid September; however a consultant was not under contract (at that time). It is probably a one to two month project. He noted that Bill Moore talked about the upcoming items on the I-94 project and how

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that physically impacts the corridor, such as the new Elm Road intersection and connecting road. It was noted by Oak Creek that they wanted a matching cross section to 27th Street on the Elm Road connector. WisDOT will schedule a meeting with Oak Creek to finalize the cross section.

Steve Olson noted that there always seems to be a different message from WisDOT regarding roundabouts. Ashley Booth indicated that the draft roadway cross-section really has not changed. WisDOT has reiterated the continued need for 10-foot shoulder and clear zones. WisDOT is defining 27th Street as a rural developing corridor (45 mph) would require clear zones. This is more restrictive. The only way we could put trees along 27th Street is if we had the 10-foot shoulder (auxiliary lane). The problem lies in that the State is considering the entire six miles as one corridor, and therefore is classifying it as rural developing. Ted Grintjess felt that the additional 10-foot auxiliary lane would be OK for safety purposes.

Doug Seymour informed the committee that (in his opinion) the cross-section that we had agreed to is no longer an option with the WisDOT for the entire corridor. Doug Seymour and Mark Kaminski thought we had few options other than reluctantly accept the x-section, but the committee should use that as a negotiating strategy for achieving some of the other goals we had for the corridor.

Steve Olson asked (rhetorically) at what point the corridor ceases being a developing corridor, and becomes a developed one. He also asked who at the state made that determination, and who do we talk to in order to initiate real discussion on this.

Mark Kaminski suggested that the committee not give in on cross-section yet, but to build our case so that we are ready to either accept it or to move it to higher level to see if the State will reconsider.

Steve Olson suggested that a statement be submitted from the steering committee acknowledging that we've worked well and cooperatively with the Department of Transportation, have enjoyed our relationship, and continue to be excited about our opportunities to make this corridor a landmark for not only our communities, but the State. We hope that the State continues to recognize that while they make their decisions about the design of their road.

- C. Discussion of steering committee objectives for 2010 and possible budgetary implications for the municipalities.

Steve Olson asked HNTB to prepare an estimate for budget for 2010 and perhaps even 2011, in order that the communities could prepare for any corridor expenditures in next year's budget cycle. Mark Kaminski will provide the committee with a range of possible costs. Mark Kaminski suggested using the traditional intersection numbers to be conservative. The Committee concurred.

VII. Future meeting date(s) and location(s)

September 10, 2009 - WisDOT Coordination at Franklin – 2:00

September 29, 2009 – next 27th Street Steering Committee meeting at Franklin 5:30

VIII. Adjournment

Tom Michalski moved to adjourn. The motion was seconded by Marie Myszkowski. Upon roll call, all voted aye. The meeting was adjourned at 6:50 p.m.