

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING**

FRANKLIN CITY HALL, HEARING ROOM
9229 W. Loomis Rd., Franklin, Wisconsin
6:00 p.m., Monday, August 20th, 2007

MINUTES

- I. The August 20th Personnel Committee Meeting was called to order at 6:00 p.m. by Chair Brunner in the Hearing Room at City Hall.

Members present were Brunner, Wikel, Green, Barber, Nichols, Alderman Hammelman, Aldermen Olson and Alderman Sohns. Member Gumina was excused. Also in attendance were Director of Administration Luberda, Human Resource Coordinator Zahn, and Fire Chief Martins.

- II. Citizen comment period

There were no citizens present.

- III. Approval of minutes from meeting of June 18th, 2007

Motion by Member Green and seconded by Alderman Sohns to approve the June 18th, 2007 minutes with one spelling correction of Green's name. Motion carried: Ayes-All.

- IV. Committee Elections

Motion by Alderman Sohns and seconded by Member Barber to nominate Member Brunner to remain as Committee Chair. Motion by Alderman Olson and seconded by Alderman Sohns to close nomination. Motion Carried: Ayes – All.

Motion by Member Green and seconded by Alderman Olson to nominate Member Wikel as Vice-Chair of the Committee. Motion by Alderman Olson and seconded by Alderman Sohns to close nominations. Motion Carried: Ayes – All.

- V. Report from Director of Administration:

- a) EEOC Case Number CR200702076 - Withdrawn – Committee was informed of a claim which was made and closed since the last meeting. No Action Needed.
- b) Workers Compensation – Director of Administration Luberda informed the Committee of our anticipated cost increase for the upcoming year. No Action Needed.
- c) WRS – Director of Administration Luberda informed the Committee of an increase in costs for the next year due to an additional duty disability claim. No Action Needed.

- VI. GASB 45 Actuarial Report

Director of Administration Luberda explained that we had anticipated receiving the GASB 45 report last week but it has not yet arrived.

VII. Open Positions Report.

Status report on open positions given by HR Coordinator Zahn. No Action Taken.

VIII. 2008 Budget/Work Plan

Director of Administration Luberda updated the Committee on the projects the department is currently working on and those planned for 2008. No Action Taken.

IX. Non-represented Employees Pay Plan

Information presented by Director of Administration Luberda regarding the work being done on this project. The Plan is currently behind schedule to due time constraints. No Action Taken.

- X. Grievance Arbitration Award for a former City Employee. The Personnel Committee may enter closed session pursuant to §19.85 (1)(f) and (g), Stats, to confer with legal council who has rendered written advice on strategy related to a grievance arbitration award pertaining to the denial of employment benefits, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Motion by Member Green and seconded by Alderman Hammelman to enter closed session at 6:30 p.m. Motion Carried: Ayes – All. (Fire Chief Martins allowed to stay during closed session.)

Motion by Alderman Olson and seconded by Member Barber to return to open session at 6:45 p.m. Motion Carried: Ayes – All.

No Action Taken

- XI. Contract Negotiations and Collective Bargaining Strategies, Guidelines, and Updates. The Personnel Committee may enter closed session pursuant to §19.85 (1)(c) and (e), Stats, to consider negotiation and collective bargaining strategies and guidelines for agreements between the City of Franklin and Local No. 2, AFSCME District Council 48 Public Works/Sewer and Water Employees; Franklin Professional Firefighters I.A.F.F. Local 2760 and Franklin Police Officers Association for competitive and bargaining reasons, and may reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Motion by Member Nichols and seconded by Member Barber to go into closed session at 6:48 p.m. Motion carried. Ayes – All.

Motion by Alderman Sohns and seconded by Alderman Hammelman to go into open session at 7:12 p.m. Motion carried. Ayes – All.

No Action Taken

XII. Revised Job Description for the Position of Paramedic Lieutenant

Motion by Alderman Sohns and seconded by Member Nichols to recommend this job description to Common Council with clean-up of the 2nd to the last paragraph. (“you have in your possession to complete” should be changed to “in your possession in order to complete”)
Motion Carried: Ayes – All.

XIII. Next Meeting Date – Monday, September 17th, 2007 at 6:00 p.m..

XIV. Adjournment

Motion by Alderman Olson and seconded by Alderman Hammelman to adjourn the Personnel Committee meeting at 7:18 p.m. Motion carried: Ayes-All.