

CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
APRIL 19, 2016
MEETING MINUTES

CALL TO ORDER AND
ROLL CALL:

The regular meeting of the Franklin Board of Water Commissioners was held on April 19, 2016 and called to order at 5:15 p.m. by Chairman Grobner in the Lower Level Conference Room, Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.

Present at this regular meeting were Commissioners Grobner, Graef, Peterson and Takerian. Also present were Manager Morrow, Assistant Manager Romeis, Superintendent Roberts, Director of Finance & Treasurer Rotzenberg, Consultant Kaempfer and City Attorney Wesolowski. Excused was Commissioner Schubilske.

CITIZEN COMMENT PERIOD AND
CORRESPONDENCE:

None.

MINUTES APPROVED:

Commissioner Graef moved to approve the minutes of the March 15, 2016 meeting. Seconded by Commissioner Peterson. On roll call, all voted Aye; motion carried.

VOUCHER LIST:

Commissioner Takerian moved to approve the Vouchers for April, 2016 in the amount of \$505,665.50. Seconded by Commissioner Graef. On roll call, all voted Aye; motion carried.

REPORT ON WATER SYSTEM
PERFORMANCE:

Superintendent Roberts reported system operating good. S. 27th Street project now has started—shifted to Franklin (west) side. Good working relationship with contractor and WDOT.

DISTRUTION & COLLECTION
OPERATIONS UPDATE:

Manager Morrow requested Superintendent Roberts and Utility secretary to prepare written monthly updates on water operations. Operation update provided with agenda was reviewed.

ADMINISTRATIVE OPERATIONS
UPDATE:

UNFINISHED BUSINESS

PUBLIC SERVICE COMMISSION
OF WISCONSIN CASE NO. 4310-
CW-108; APPLICATION OF OAK
CREEK WATER AND SEWER
UTILITY, MILWAUKEE COUNTY,
WISCONSIN, TO CONSTRUCT
PUMPING AND WATER STORAGE
IMPROVEMENTS AND NEW
DESINFECTION FACILITIES AT
THE WATER TREATMENT PLANT:

The Board did not go into closed session.

**WASTE AND WASTEWATER
UTILITY BUILDING STATUS:**

Assistant Manager Romeis reviewed final cost update. Project closed out \$25,000 over budget to be split between half to Sewer and half to Water Utility.

**WATER SYSTEM STUDY UPDATE
– PROJECTED WATER
REQUIREMENTS:**

Consultant Kaempfer indicated that after receiving several comments and a discussion with the PSC, the final draft of the demand projections is ready to be finalized. It will be shared with Oak Creek.

Commissioner Takerian moved to approve final demand projections prepared by Kaempfer & Associates, Inc. Seconded by Commissioner Graef. On roll call, all voted Aye. Motion carried.

**FIRE HYDRANTS IN PRIVATE
LAND/EASEMENTS UPDATE:**

Manager Morrow informed Commission that the technician assigned to this work item remains on medical leave and therefore no updates at this time.

PROPOSED FULL PSC RATE CASE:

Director of Finance & Treasurer Rotzenberg reviewed and discussed the PSC's proposed rate increases. These rates will not be contested and will go forward to the Public Hearing scheduled for June 1, 2016. New rates are to be expected to be accepted and made effective mid-June. Draft of Public Hearing Notice provided by the PSC was reviewed and discussed. Notice will be published in the local (NOW) newspaper and the City website.

Commissioner Takerian moved to have Staff approach PSC on changes to Public Hearing Notice, if change is not possible, release to be as written. Seconded by Commissioner Graef. On roll call, all voted Aye. Motion carried.

**WATER ASSESSMENT POLICY
STATUS:**

Assistant Manager Romeis reported that Board's recommended rates are going before Council tonight for approval.

**SUSTAINABLE WATER IN
FRANKLIN:**

Manager Morrow reported he drafted a letter and showed to Fire Department. The Fire Chief felt he doesn't have authority to deny/approve flow testing because of lack of metering. The Fire Department's role is to verify tests are completed. Private Fire Protection language may indicate that incidental water usage may be covered under this charge. Staff is requesting notification when tests are done.

**ME SIMPSON CONTRACT FOR
LEAK DETECTION SURVEY:**

Superintendent Roberts reported that he has a meeting with ME Simpson this week to review project. Testing will begin on April 25, 2016 starting on S. 27th Street.

WOELFEL ROAD WATER:

Manager Morrow indicated a request for approval to survey this area is on tonight's Common Council meeting agenda.

NEW BUSINESS

DRAFT DECEMBER 31, 2015
FINANCIAL REPORT:

Director of Finance & Treasurer Rotzenberg reviewed and discussed 2015 year end financial results.

MARCH FINANCIAL
STATEMENTS:

Director of Finance & Treasurer Rotzenberg reviewed and discussed 2016 first quarter financial results.

1ST QUARTER BILLING STATS:

Director of Finance & Treasurer Rotzenberg reviewed and discussed.

OAK CREEK'S SIMPLIFIED RATE
CASE APPLICATION:

Manager Morrow reviewed document for Oak Creek's rate case.

LETTER REGARDING RATE
INCREASE:

Board reviewed draft letter to be placed in City newsletter. Staff will continue to revise letter.

Commissioner Peterson moved to place letter from Board of Water Commissioner President explaining rate increase in the next City Newsletter. Seconded by Commissioner Takerian. On roll call, all voted Aye. Motion carried

ADJOURNMENT:

Commissioner Peterson moved to adjourn the meeting at 6:30 p.m. Seconded by Commissioner Takerian. On roll call, all voted Aye; motion carried.