

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
6:00 p.m., April 20, 2015**

MINUTES

- I. The April 20, 2015 Personnel Committee Meeting was called to order at 6:00 p.m. by Chair Brunner in the Hearing Room at City Hall. Members present were Brunner, Wikel, Alderman Schmidt, Alderman Dandrea, and Alderman Mayer. Member Sheehan was absent. Members Barber, Sakwinski, and Wandtke were excused. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn.
- II. Citizen comment period
There were no citizen comments.
- III. Approval of Minutes of 3/30/2015.
Motion by Alderman Schmidt and seconded by Member Wikel to approve the minutes from 3/30/2015 as written. Motion Carried: Ayes – All.
- IV. Approval of a Job Description for the Position of Director of Information Technology.
Motion by Alderman Schmidt and seconded by Alderman Mayer to recommend approval of the job description to the Common Council. Upon discussion Alderman Mayer suggested adding in “radios and radio systems” to the 4th item on page 2. Motion Carried: Ayes – All.
- V. Appointment of a new member to the Civil Service Sub-Committee
Due to 4 members being absent from the meeting, Chair Brunner tabled this item to the next meeting.
- VI. Staffing Report
No Action Needed.
- VII. Next Meeting Date
The next regularly scheduled meeting would be 5/18/2015.
- VIII. Adjournment
Motion by Member Wikel and seconded by Alderman Dandrea to adjourn the Personnel Committee meeting at 6:13 p.m. Motion carried: Ayes-All.