

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Room, 9151 W. Loomis Rd. Franklin, WI, April 27, 2015.

Meeting called to order by Vice President, Tim Solomon at 6:00 pm.

Roll Call: Present – Tom Loew, Karen Wesener, Alderman Doug Schmidt, Dr. Steve Patz, Tim Solomon, Diane Oleson, Bob Donohoo. Excused – Mike Karolewicz, Dennis McKnight. Others present – Rachel Muchin Young, Judy Roberts, Suzanne Anderson, Catherine Schramka-Heidemann, Sue Reinhard.

Public Comment/Visitors: Judy Roberts commented on the Friends sponsored Quilt raffle and Library Birthday Party held on April 26.

Correspondence: Rachel read 2 letters from appreciative children who visit the Library with their grandparents.

Approval of Minutes from meeting of March 23, 2015. Motion made by Bob, seconded by Diane to accept minutes. Motion carried with 1 abstention from Doug. It was requested that the name of person making the motion and seconding be included in future minutes.

COMMITTEE REPORTS:

Finance – Motion made by Tom, seconded by Steve to approve invoices in the amount of \$14,722.01. Motion carried. Motion made by Doug, seconded by Diane to approve Treasurers report. Motion carried. Minutes of 2 previous Finance Committee meetings will be approved at the next committee meeting.

City Matters – Nothing related to the Library to report.

President – no report

Director – The public copy machine stopped working in mid-April. A new one is coming later this week.

Friends – Report given by Diane. Friends voted to change the annual meeting to June. This year the meeting is June 15 at 6:00 pm. The recent quilt raffle was successful. Books for Soldiers shipped about 300 boxes of Girl Scout cookies.

Foundation – Foundation is sponsoring a Murder Mystery at the Library on June 20.

Building and Grounds – No report.

Personnel – Bob reports he has notes for the most recent meeting and will create minutes.

Other Business:

- There have been some comments received regarding the new *meeting room policy*. The policy was explained and alternatives given.
- *Portable meeting space* – a sample was in the Library for inspection. After discussion it was agreed that we would purchase 2 round Hives, both wired for power, with removable table and 3-tier high walls. Motion made by Steve, seconded by Bob to make purchase based on the quote given on 4-27-2015, the money to come out of the donation account. Motion carried.
- *Children's Desk remodel* – the quote was discussed. Consensus was to have desk and storage/workspace behind desk done at the same time. Rachel will contact vendor to see if price could come down.
- *Create Space* – motion made by Steve, seconded by Doug to move forward with this and to pursue funding for it depending on other money for portable meeting spaces and children's desk remodel. Motion carried.
- *Relationship between Board of Trustees and Friends* – report given by Bob. He has met with Dennis M.-Board President, Rachel M.Y.-Director and members of the Friends. He plans to meet with more Library Board members and with other Library Directors in the area. Motion made by

Steve, seconded by Tom that any substantive discussions and actions relating to the relationship between the FPL Board of Trustees and the Friends of the Franklin Public Library, as a result of the study being done by Trustee Donohoo, will occur at a Trustees meeting and/or the FPL Board of Trustees meeting as a committee of the whole. Motion carried.

New Business:

- *Disposition of withdrawn and donated materials.* Motion made by Doug, seconded by Tom to table this discussion. Motion carried.
- *Funding of 2015 Summer Library Programs.* Motion made by Steve, seconded by Bob to use funds from the fines and fees account, not to exceed \$5000, to cover the costs. Motion carried.
- *Policy Review – Public Code of Conduct; Unattended Children.* Motion made by Doug, seconded by Bob to table this discussion. Motion carried.
- *Change in public photocopy charges.* Motion made by Karen, seconded by Bob to charge \$0.15 for B/W copy and \$0.25 for color copy as of the installation of the new copier. Motion carried.

Next meeting is Tuesday, May 26, 2015 at 6:00 pm.

Motion made by Bob, seconded by Tom to adjourn meeting. Motion carried. Meeting adjourned at 8:00 pm.