

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
April 13, 2015**

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:04 p.m. on Monday, April 13, 2015 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call
Present: Marilyn Bolton, R.D.; Robert Fedran, Renee Fuller, Patricia Nissen, RN., Ald. Janet Evans; Dr. John Palese, M.D. ,Medical Consultant; Dr. Henry Wengelewski DDS, Health Officer William Wucherer.
Excused: Dr. Kris Barnekow
- III. Approval of 2/9/15 minutes
Ald. Janet Evans made a motion to approve the minutes from the BOH meeting for 2/9/15 and Marilyn Bolton seconded the motion with one correction. The motion was carried unanimously.
- IV. Citizen Comment Period
None
- V. Unfinished Business
None
- VI. New Business
- A. **Assessment**
1. Milwaukee County Communicable Disease (SurvNet) and Franklin Communicable Disease Reports
A copy of the WI Dept of Health Services (DHS) and Franklin communicable disease reports were distributed for review. Year to date, the Franklin Health Department has investigated 66 communicable disease cases. Last month, non-communicable disease case referrals included 2 dog bites and 1 social service referral.
2. WI Bureau of Communicable Disease Respiratory Virus Surveillance Report
A copy of the report was distributed for review. The influenza season is almost over, with sporadic cases.
3. Ebola Update
A copy of the update was distributed for review. There are no Ebola cases in Wisconsin. It is confined to 3 countries in Africa. There are 10 experimental drugs and 5 vaccines used on trial.

10 healthcare workers came back into the U.S. from Ebola camps with 1 confirmed Ebola case. The person lived and was cleared of disease in April.
4. Vaccine Preventable Disease Outbreak Update
A copy of the update was distributed for review. There have been 94 confirmed cases of Pertussis in WI in 2015. Year-to-date, there have been 159 confirmed cases of measles in 18 States. There were no measles cases in Wisconsin. Most cases were unvaccinated or not aware of their vaccinations.
5. Radon assessment Grant – Preliminary Data
A copy of the preliminary assessment was distributed for review. With a State of WI block grant of \$2,500, the FHD conducted a radon project. With 2 inserts in the City Newsletter encouraging

residents about radon testing, the FHD gave out 350 free radon test kits which ranged from 40-66 per Aldermanic district. At this time, 198 of the test results have come back. Preliminary radon levels are 72 of the results have come back in the less than 4 pica/L levels of radon, 95 of the results have come back with levels of 4-10 picu/L levels of radon, and 21 of the results have come back with levels of over 10 picu/L levels of radon.

6. Community Needs Assessment

Copies of the questionnaire and invitation letter were distributed for review. The FHD mailed 3,095 surveys to Franklin residents out of the 27,900 adults randomly on the voter registration list. 255 surveys were returned as undeliverable. 627 surveys were completed and returned. An additional 102 surveys were completed online. A total of 729 surveys having been completed. A confidence level of 95% plus or minus 3.5% was calculated.

7. Adolescent Immunization, HPV Assessment and Outreach

A copy of adolescent immunization/HPV campaign was distributed for review. The FHD sent a mailing to parents of adolescents about adolescent vaccination including HPV. A campaign will encourage full immunization for recommended vaccination. Parents are encouraged to update adolescent's immunization records as needed.

A separate letter was sent to Franklin doctors informing them of a high "missed opportunity" rate for the HPV vaccination and letting them know they may see an increase in requests for the vaccine with our mailing to high school students' parents.

B. Policy Development

1. Resolution to Secure State Public Health Funding

A copy of the draft resolution was distributed for review. A motion was made by the BOH to encourage the Director of Health and Human Services to discuss bi-partisan support for funding of comprehensive, sustainable, effective, and evidence-based communicable disease control and prevention for the public health by Ald. Janet Evans and seconded by Renee Fuller. The motion passed unanimously. It was recommended that the members of the BOH speak to their State representatives as individual citizens as well.

C. Assurance

1. Joint Finance Committee Hearing
FACT Members
Speak Out

A copy of the article was distributed for review.

2. Program Evaluation – "Using the Power of Habit to Eat Healthy"

A copy of the evaluation was distributed for review. The program was very well received and the speaker is scheduled to return in October.

VII. Program/Speaker

None

VIII. Announcements/
Correspondence/
Articles

Announcements

1. 2015 Adult Speaker
Series:

a) "Take Steps to
Relieve Your Pain
and Enjoy Life
Again" – 5/13/15

A copy of the flyer was distributed for review.

b) "Easy and Fun
Ways to Manage
Stress" – 6/4/15

A copy of the flyer was distributed for review.

2. "Reach Our
Youth...Before the
Drugs Do!" – 4/2/15

A copy of the flyer was distributed for review.

A. Correspondence

1. Thank You Letter
from the Family Life
Center of St.
Stephen – food
donation

A copy of the letter was distributed for review.

2. Thank You Letter
from St. Martin of
Tours Food Pantry
– food donation

A copy of the letter was distributed for review.

C. Articles

1. "The Skinny on Diet
Soda" – [TIME
3/30/15]

A copy of the article was distributed for review.

2. "Healthy Dose of
Positive PR" – [MJS
3/22/15]

A copy of the article was distributed for review.

3. "Diet, Exercise
Alone are No Cure
for Obesity" – [MJS
2/14/15]

A copy of the article was distributed for review.

IX. Adjournment

Health Officer Wucherer requested that the June BOH meeting be changed from Monday, June 8, 2015 to Monday, June 15, 2015.

A motion to adjourn the BOH meetings was made by Ald. Janet Evans and seconded by Robert Fedran. It was carried unanimously. The meeting was adjourned at 8:20 p.m.

William M. Wucherer, RN, BSN
Board of Health Secretary