

**City of Franklin**  
**Franklin Complete Streets & Connectivity Committee Meeting**  
**April 3, 2014**  
**Minutes**

Approved  
July 9, 2014

**CALL TO ORDER**

- I. The meeting of the Franklin Complete Streets and Connectivity Committee was held on April 3, 2014 and called to order at 5:41 p.m. by Chairman Reed in the Hearing Room, Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Chairman Reed, Alderwoman Wilhelm and Members Kowalski, Fowler and Haley (arrived at 6:29 p.m.). Excused was Member Smak. Also present were Assistant City Engineer Romeis and Senior Planner Fuchs.

**CITIZEN COMMENT PERIOD**

- II. Citizen comment period opened at 5:41 p.m. and closed at 5:42 p.m.

**MINUTES**

Minutes of meeting of  
February 6, 2014

- III.  
A. Member Kowalski moved and Member Reed seconded approval of the minutes of the meeting of the Franklin Complete Streets and Connectivity Committee of February 6, 2014 as presented. All voted 'aye', motion carried.

**BUSINESS ITEMS**

City of Franklin Unified  
Development Ordinance requirements  
for sidewalks, bicycle paths and trails

- IV.  
A. Discussion only on City of Franklin Unified Development Ordinance requirements for sidewalks, bicycle paths and trails. On general consensus the Committee will review on a future agenda.

Review of Crossroads Trade Area  
Regulating Plan and the Civic Center  
Planning District

- B. Member Fowler moved to have Engineering staff review the Crossroads Trade Area Regulating Plan and Civic Center District plans to ensure the internal pedestrian access is maintained as shown on the plan and that they consider how people outside of that district will be able to gain access to it. Seconded by Member Kowalski. On voice vote, all voted 'aye'. Motion carried (4-0).

Status of the City of Franklin Impact  
Fee Study

- C. No action was needed regarding the status of the City of Franklin Impact Fee Study.

Complete Streets Information  
Materials, for Common Council  
approval, to determine when and how  
Complete Streets and Connectivity  
principles are applied and/or  
discussed in the  
planning/development process

- D. Alderman Wilhelm made a motion to have Member Fowler represent the Franklin Complete Streets and Connectivity Committee and present the Complete Streets Information Materials and Guide to the Forward Franklin Economic Development Commission meeting scheduled in May 2014. Member Reed seconded the motion. All voted 'aye', motion carried (4-0).

Complete Streets and Connectivity  
Needs Assessment and prioritization  
of future projects for potential grant  
funding opportunities

- E. No action was needed regarding the Complete Streets and Connectivity Needs Assessment and prioritization of future projects for potential grant funding opportunities.

Complete Streets general principles:  
Online material

- F. No action needed regarding the Complete Streets general principles at online materials.

Complete Streets and Connectivity public outreach: Online presence

1. Facebook and/or website
2. Member responsibilities
3. General types of material to be considered

Updates from Department of City Development staff regarding matters pertaining to Complete Streets and Connectivity topics and activities in the City of Franklin

**SCHEDULE NEXT MEETING**

**ADJOURNMENT**

- G. Alderman Wilhelm moved to table Public Outreach via online presence until Common Council approval of the Guide to Complete Street. Member Reed seconded the motion. On voice vote, all voted 'aye'. Motion carried (4-0).

At 6:35 p.m. Chairman Reed passed the gavel to Vice Chair Kowalski who chaired the meeting.

- H. No update was available from Department of City Development staff regarding matters pertaining to Complete Streets and Connectivity topics and activities in the City of Franklin.

- V. The next scheduled meeting of the Franklin Complete Streets and Connectivity Committee will be May 8, 2014 at 5:30 p.m.

- VI. Alderman Wilhelm moved to adjourn the Franklin Complete Streets and Connectivity Committee meeting at 6:47 p.m. Seconded by Member Fowler. All voted 'aye', motion carried.