

Approved May 27, 2009

**Franklin Public Library Board of Trustees Meeting Minutes
April 27, 2009**

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held April 27, 2009 in the Sievert Room, 9151 W. Loomis Road, Franklin, WI 53132. The meeting was called to order at 6:00 p.m. by Vice President Ed Devinger.

Present: Karen Wesener, Bonnie Martins, Ed Devinger, Alderman Tim Solomon, Judy Roberts, Dave Adam, Steve Patz and Library Director Barbara Roark **Excused:** Dennis McKnight and Diane Oleson

Public Participation and Visitors: None

Minutes: T. Solomon made a motion to approve the minutes of March 23, 2009. B. Martins seconded. The motion carried with D. Adam requesting that the minutes be amended to add that we discussed marketing of the FPL and wish additional discussion at the next and future meetings.

Circulation Report and Internet Usage: B. Roark reported that circulation is still up over last year. Adult internet usage is up with over 1000 adults using the computers.

Finance Committee: K. Wesener moved to approve vouchers in the amount of \$22,482.50. J. Roberts seconded. Motion carried. D. Adam requested that there is more information describing each item. K. Wesener moved to pay 2,401.00 to Comprise Technologies from the Fines Account. B. Martins seconded. Motion carried. K. Wesener moved to pay 1,202.40 to GFC for the lease on copy machine from the Fines Account. T. Solomon seconded. Motion carried.

Personnel Committee: B. Roark reported that on July 24, 2009 minimum wage will raise to \$7.25 an hour. The shelver pay range is lower than that so the library board will need to increase the range/starting salary. B. Roark also stated that City Administrator Mark Luberda has asked that we hold off on raises because of negotiations going on in the City of Franklin. The Library Board will discuss this at our next meeting.

Buildings and Grounds: Belimo will be sending 50 new valves and Zien was the lowest bidder so they will be installing them. Bob Tesch is also working with Zien to install the new expansion tank with removable bladder for our HVAC system.

Foundation Report: No Report

President's Report: Volunteers were solicited for a Bylaws and Mission Statement Review. J. Roberts volunteered. D. McKnight and D. Oleson were also suggested for the review committee. The committee will meet and then report back.

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Director's Report: B. Roark presented her monthly activity report. She said she participated in two CE programs. One was on adolescent literacy and the other on "new gadgets." She attended the quarterly meeting of the Foundation and she worked with the MCFLS LSTA Grant committee on a new economic stimulus grant. **MCFLS:** The LSTA grant will go for 16 weeks and the libraries will be divided into two groups to get help for 8 weeks at their library. The grant will pay for individuals to go to the library on a regularly scheduled time to offer individual job search help. Funds will also be used for staff training.

Program Updates:

April 30th Family Program-Kidsplay
May 1st Yogababies-Drop in Tot and Me Exercise
May 2nd Herb Gardening-Grow Your Own Flavor Program
May 8th Pre-Walker Pilates
May 14th Lunch 'N Learn English Style Afternoon Tea with Staci Joers
May 15th Toddler Time Yoga
May 18th Books for Soldiers Packing Program with Northwestern Mutual
May 20th Library Council Annual Meeting
May 22nd Dance Yourself Healthy
May 29th Movin' & Groov' Drop in Tot and Me Exercise

New Business:

Friends Insurance Update-J. Roberts: J. Roberts said this will be discussed at our next meeting. She said a report has been submitted to the Common Council.

Volunteer Breakfast: Tentatively postponed until September.

Staff Appreciation: J. Roberts moved to approve \$250.00 from the Fines Account for staff appreciation. K. Wesener seconded. The motion carried. On May 6th the library will be open 7 years in its current location.

Friends/Foundation/Board Meeting-items to discuss/facilitator: Marketing the library was discussed. Some questions were: Who do we expect to do fundraising. How involved do we get with businesses? What are the needs and wants of the library? How do we recognize those that give contributions? We may need two separate committees-Public Relations and Recognition Committee. We need an agenda prior to meeting with the other groups. D. Adam suggested that this topic be at the beginning of the meeting and that the circulation information be sent early in the packet.

Setting Future Meeting Dates: Next meeting Date **Wednesday, May 27, 6:00 p.m.** All board members are asked to send brainstorming ideas to B. Roark. She will distribute prior to the meeting. The Board will attempt to set goals for the library and our Joint Friends/Foundation Meeting.

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Correspondence: B. Roark read a note from Senator Russ Feingold thanking us for letting him and Congressman Paul Ryan use the Fadrow Room for a press conference.

Adjournment: T. Solomon made a motion to adjourn. D. Adam seconded. The motion carried and the meeting adjourned at 7:50pm.

Trustee Orientation Part II: Postponed until our next meeting as two board members were unavailable.