

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL, HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
4:30 p.m., Wednesday, April 22, 2009**

MINUTES

- I. The April 22, 2009 Police & Fire Commission Meeting was called to order at 4:30 p.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall.

Members present were Commissioners Donohoo, Maher-Johnson, and Omernik. Commissioner Bartels was excused and Commissioner Sass was an unexcused absence. Also in attendance were Human Resource Coordinator Zahn, Fire Chief Martins, Assistant Fire Chief Bertram, Police Chief Oliva and Inspector Hahn.

- II. Approval of Minutes from March 18th, 2009.

Motion by Commissioner Omernik and seconded by Commissioner Maher-Johnson to approve the March 18th, 2009 minutes as corrected. Motion Carried: Ayes – All.

- III. Hiring Process for Firefighter/EMT's – Discussion and Action Concerning the Creation of a Hiring Process and Future Vacancies/Promotions.

- IV. Filling of Vacant Fire Department Battalion Chief Position and Related Promotional Activity

Items III and IV were discussed together.

Commissioner Donohoo suggested sending emails to the Tech Colleges informing them that we will be having/creating a hiring list soon & to watch our website for hiring instructions/dates.

Commissioner Omernik agreed to participate in the assessment centers to help with the promotion to Battalion Chief.

One minor change was suggested to the Chief's recommended promotional process. Otherwise the Commission agreed that the process looked good.

No Action Taken

- V. Hiring of Police Patrol Officers

The Chief explained that there are currently no approved openings on the Police Department. They have 1 unfunded position, have applied for a COPS Grant for up to 5 officers, and may have 1 or more officers retiring in 6 months or so.

Motion by Commissioner Omernik and seconded by Commissioner Maher-Johnson that the Commission believes there are no candidates left to consider from the 2008 applicant list and the list is officially expired. Motion carried: Ayes – All.

- VI. Correspondence from Citizen Noreen Carballo. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(b) Stats, to consider the investigation of charges against one or more public employees. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Maher-Johnson and seconded by Commissioner Omernik to go into closed session at 5:03 p.m. Upon roll call vote motion carried: Ayes – All.

The Commission reconvened into open session at 5:20 p.m. per a unanimous vote.

Commissioner Donohoo explained that during closed session it was decided that he would contact Noreen Carballo via phone to discuss the letter which was sent to the Police Department and a copy sent to himself.

VII. Commissioner Identification Badges

This item was taken out of order prior to the closed session item.

Commissioner Donohoo reiterated an email that was sent by the City Clerk explaining that there is a City Resolution prohibiting the purchasing of ID badges.

No Action Taken.

VIII. Future Agenda Items

No Discussion or Action Taken

IX. Future Meeting Dates & Times

A tentative meeting is scheduled for Monday, May 11th at 4:30 p.m.

X. Adjournment

Motion by Commissioner Donohoo and seconded by Commissioner Maher-Johnson to adjourn the Police & Fire Commission meeting at 5:21 p.m. Motion carried: Ayes-All.