

**CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
MEETING MINUTES
APRIL 21 2009**

TIME AND PLACE OF MEETING:	The meeting of the Franklin Board of Water Commissioners was called to order at 5:15 p.m., on April 21, 2009 at Franklin City Hall, 9229 W. Loomis Road Franklin, Wisconsin.
ATTENDANCE AND PLEDGE OF ALLEGIANCE:	Present at this regular meeting were Commissioners Grobner, Peterson, Graef and Bate. Also present were Manager Bennett, Assistant Manager Romeis, Superintendent Kainz, and Finance Director Patterson. Residents Fred Kellar, Anupreet Bal and his daughter.
CITIZEN COMMENT AND CORRESPONDENCE:	Mr. Bal asked the Board for a reduction in his third quarter 2008 water bill. The 274,522 gallons used was not typical. Mr. Kellar asked for clarification of Mr. Graef's position (if any) with Graef (Engineering firm).
MINUTES APPROVED:	Commissioner Bate moved, seconded by Commissioner Peterson to approve the minutes of the March 17, 2009 meeting. Motion carried.
VOUCHER LIST/FINANCIAL STATEMENTS:	Motion made by Commissioner Bate, seconded by Commissioner Peterson to approve the March 17, 2009 Vouchers from No. 9053 through No. 9070 and 936 – 940 and 30609 in the amount of \$177,574.14 for payment. Motion carried. Motion made by Commissioner Graef, seconded by Commissioner Bate to approve the April 21, 2009 Vouchers from No. 9070 through No. 9094 and 967 and 40609 in the amount of \$136,297.53 for payment. Motion carried.
REPORT ON WATER SYSTEM PERFORMANCE	The Department of Natural Resources reported results were received late, (samples due every year by Sept. 1 st , not Dec. 1 st). Need to add this item to our Consumer Confidence Report
<u>OLD BUSINESS:</u>	
STATUS OF WATER MASTER PLAN	Tabled until next meeting.
ACQUISITION OF LAND FOR EXPANSION OF SEWER AND WATER BUILDING	Staff reported meeting with Kronos' CEO and looked at the building and the land, wrote them a letter (hasn't heard back). Preliminary talk about a rate increase. Further discussion tabled until next meeting.

OAK CREEK MASTER PLAN	Staff will respond to Steve Yttri's letter of March 13, 2009 informing him that we did follow through and worked with Oak Creek's Utility Engineer.
UPDATE SOUTH 51 ST STREET WATER MAIN FROM PUETZ ROAD TO 3300' SOUTH	The presence and disposal of contaminated soil needs resolution prior to beginning project.
<u>NEW BUSINESS:</u>	
POLICY ON HOW TO HANDLE ACCOUNT RECEIVABLES	City Engineer Bennett gave a report on a management training session he attended regarding Bankruptcy. Suggest that once we receive notification of bankruptcy we immediately go out and read the meter since filing bankruptcy looks back on outstanding bills at the time of notification.
2008 WATER LOSS STATISTICS	A 10% Water loss was reported. Should work to lower. Recommended a review by staff evaluating operations.
FIRST QUARTER 2009 FINANCIAL REPORT	Director Patterson handed out two reports, fourth quarter 2008 Comparative Balance sheet and a Comparative Balance sheet for first quarter of 2009 for review and discussion.
WISCONSIN RURAL WATER CONFERENCE REPORT	Supervisor Kainz gave a report on the conference.
SALE OF VEHICLES	Commissioner Graef motioned to proceed with the sale of two vehicles owned 50% each by the water and sewer departments. Seconded by commissioner Bate. Motion carried.
ADJOURNMENT	A motion by Commissioner Peterson, seconded by Commissioner Bate to adjourn the meeting at 7:02 p.m. Motion carried.